



# MIC ARTS AND SCIENCE COLLEGE

(Affiliated to University of Calicut & Recognized by Govt. of Kerala)

Recognized by University Grants Commission

(Ministry of Education, Govt. of India), New Delhi, under Section 2(f) of U.G.C Act, 1956.

ATHANIKKAL, VALLUVAMBRAM P.O, MALAPPURAM, KERALA-673642

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🌐 [www.miccollege.in](http://www.miccollege.in)



## CALENDAR & STUDENTS HAND BOOK 2023-24

MANAGED BY  
MAKHDOOMIYYA ISLAMIC CULTURAL COMPLEX COMMITTEE (MIC)  
Estd: 1985



# MIC ARTS AND SCIENCE COLLEGE

(Recognised by Govt. of Kerala and Affiliated to the University of Calicut  
& Recognized by UGC under Section 2(f) of U.G.C Act,1956)  
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## CALENDAR & STUDENTS' HANDBOOK 2023-2024

**Name:**.....

**Programme of Study :**.....

**Register Number :**.....

**Address:**.....

.....**Pin:**.....

**Mobile:**..... **Email :**.....

## പ്രാർത്ഥന

ആലം ദയാലുവായ് ദാക്ഷിണ്യശാലിയായ്  
വാഴുന്നൊരീശ്വരൻ തിരുനാമത്തിൽ  
നിഖിലലോകങ്ങൾക്കുമേകരക്ഷകനാകും  
അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും (2)

പരമകാരുണ്യവാൻ കരുണാനിധിയേ  
വിധി പറയും ദിവസത്തിൻ ഏകാധിപനേ  
നിയതമാരാധിപ്പൂ ഞങ്ങളങ്ങയെ മാത്രം  
സതതം സഹായമർത്ഥിപ്പതും തിരുമുമ്പിൽ

നയിക്കേണം ഞങ്ങളെ നേരായ മാർഗത്തിൽ  
നിന്നനുഗ്രഹപാത്രമായോർതൻ മാർഗത്തിൽ  
അങ്ങയാൽ കോപിക്കപ്പെട്ടോരുടെ വഴിയല്ല  
സന്മാർഗഭ്രഷ്ടർ തൻ വഴിയിലുമല്ല

ആലം ദയാലുവായ് ദാക്ഷിണ്യശാലിയായ്...  
വാഴുന്നൊരീശ്വരൻ തിരുനാമത്തിൽ  
നിഖിലലോകങ്ങൾക്കുമേക രക്ഷകനാകും  
അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും (2)

## VISION

MIC Arts and Science College is envisioned to be an institution of global excellence that transforms backward and marginalised sections of society to meet the challenges of the modern world through value-based education that inspires individuals to excellence.

## MISSION

To make mic unique in terms of excellence and inclusiveness by providing opportunities for students and staff for academic, professional and lifelong learning with social commitment and constant drive for professional excellence. the institution is keen on cultivating a passion for the society and love for the nation along with global competitiveness.

## CORE VALUES

- **Academic and Professional Excellence**
- **Professional Ethics**
- **Multiculturalism**
- **Democracy**
- **Secularism**
- **Inclusiveness**
- **Gender Equity**
- **Environmental Sustainability**

# Our Sister Institution



**MIC ORPHANAGE**



**MIC HIGHER SECONDARY SCHOOL**



**MIC ENGLISH MEDIUM HIGH SCHOOL**



**MIC NURSERY SCHOOL**



**WAFY COLLEGE**



**MIC LP SCHOOL**

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## THE MAQDOOMIYA ISLAMIC CULTURAL COMPLEX (MIC)

Realizing the needs for the empowerment of educationally and socially backward sections of society, the **Maqdoomiya Islamic Cultural Complex (MIC)** was founded in 1985, for promoting quality higher education in the region.

MIC Arts & Science College was established in 2007 with the noble objective of nurturing a Centre of Excellence for higher education in a backward area for the empowerment of students from marginalized sections of society. The college was recognized by the Government of Kerala and affiliated to University of Calicut in 2012. It has been recognized by U.G.C Under Section 2(f) of U.G.C Act 1956. It has now grown into a premier institution with nine under graduate and three post graduate programmes with good infrastructural facilities and indelible track record in academic and co-curricular activities. It has been awarded ISO 9001:2015 certification for quality management in 2022.

The college provides various extra-curricular avenues such as National Service Scheme, Fine Arts Club, Tourism Club, - Nature Club and sports facilities to students which enable them to seek their bright academic career and best future. Here the students are moulded in such a way that they can achieve excellence in all walks of life.

## MIC COLLEGE COMMITTEE

### Governing Body 2021-22

<b>Chief Patron</b>	Jb. Sayyid Haydrali Shihab Thangal	
<b>Patrons</b>	Jb. Manu Thangal Vellur Jb. Abdu Samad Pookkottur Jb.K.Mohammed Unni Haji	
<b>President</b>	Jb. Sayyid Munavvarali Shihab Thangal	
<b>Vice Presidents</b>	Jb.TV Ibrahim MLA Jb.Hassan Saqafi Pookkottur Jb.P.Beerankutty Haji Jb.N Muhammed Jb.KM Aboobacker Kunhappu Jb.A.Aali Haji Jb.PP.Ali (Jannath)	9446774400 9744669988 9388023524 9567437038 9847124233 9447336577
<b>General Secretary:</b>	Jb.V.P. Abdul Saleem	
<b>Joint Secretaries</b>	Jb.C.Mohammed Nedungottil Jb.C.Kunhimammed	9447467971 9447467371
<b>Treasurer</b>	Jb.CK Mohammed Jb.K.Mansoor (Kunhippu) Jb.CT Noushad Jb.Kodali Subair Jb.M.C Shahu Haji	9745207676 9946552066
<b>Principal</b>	<b>Dr. M Usman</b> (Ex officio Member)	8921436525



## PROGRAMMES OF STUDY

The college offers the following programmes of study

### A. UNDER GRADUATE PROGRAMMES (6 SEMESTERS)

- **B. A. English Language and Literature**  
Complementary Subjects  
Journalism and Political Science
- **Ba Journalism and Mass Communication**  
Complementary Subjects  
English and Political Science
- **B. A. Political Science**  
Complementary Subjects  
History and Economics
- **B.A. Sociology**  
Complementary Subjects  
Psychology and Political Science
- **B.Sc. Computer Science**  
Complementary Subjects  
Mathematics and Statistics
- **B.Sc. Psychology**  
Complementary Subjects  
Human Physiology and Psychological Statistics
- **B.Com Finance**
- **B.Com. Co-Operation**

### B. POST GRADUATE PROGRAMMES (4 SEMESTERS)

- **M.Com. (Finance)**
- **MA Journalism and Mass Communication**
- **MA Political Science**

### C. CERTIFICATE COURSES

- **Stock market Operations**
- **Communicate English**
- **Lessons in Law**
- **Public Health Practices**
- **Body Language**
- **Office Automation**
- **Fundamentals of Photography**

## COLLEGE COUNCIL 2023-24

The College Council consists of the Principal, Heads of Departments and two elected representatives from teaching staff. It is an advisory body on all internal academic affairs of the college. The members of the Council are:

Dr.M.Usman	Principal (Chairman)
Namsheer K.K	Head, Dept of Political Science
Abdul Rasheed P	Head, Dept of Commerce
Muhammed Salim U	Head, Dept of English
Neethu M	Head, Dept of Computer Science
Ameer Ali A K	Head, Dept of Mass Com
Abdul Haseeb K P	Head, Dept of Psychology
Jiji K.	Head, Dept of Language
Faisal shabab P	Teacher Representative
Saneera K K	Teacher Representative
Abdul Rafeequ T	Office Superintendent
Ismath K	Librarian

**THE FACULTY****Dr. M.Usman**

(MA,MBA,M.Phil,PGDPRJ,FMSPI.Ph.D)

E-mail: [drmusman13@gmail.com](mailto:drmusman13@gmail.com)**Principal**[principalmicascollege@gmail.com](mailto:principalmicascollege@gmail.com)

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**PG DEPARTMENT OF COMMERCE**

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## DEPARTMENT OF COMPUTER SCIENCE

NEETHU M	HoD, Assistant Professor (MCA)	9995 854 438 neethuaami4@gmail.com
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ABDUL HASEEB K P	HoD, Assistant Professor (MSc)	9605 196 724 haseebchelembra@gmail.com
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## DEPARTMENT OF SOCIOLOGY

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**DEPARTMENT OF ARABIC**

ABDUL ASEES K.	Assistant Professor (MA)	8589 966 144 abdulaseeskvtr@gmail.com
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**DEPARTMENT OF MALAYALAM**

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**DEPARTMENT OF HINDI**

ANAGHA RAJ.K.P	Assistant Professor (MA)	8714 177 538 anagharaj30@gmail.com
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**DEPARTMENT OF URDU**

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**DEPARTMENT OF PHYSICAL EDUCATION**

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MOHAMMED ANZIL M T	Assistant Professor (M.P.Ed)	



**ADMINISTRATIVE STAFFS**

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JAVID KARATHODI	Technical Assistant	8714 463 958 Javidkarathssodi@gmail.com
ISMATH.K	Librarian (MLISC)	9895 975 795 ismurefi07@gmail.com
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RASEENA MT	Housekeeping	9037 104 642
JAMEELA	Housekeeping	9656 036 560
LATHEEF	Watchman	9995 017 526
AVARANKUTTY	Watchman	7594 816 830

**STATUTORY COMMITTEES & WINGS FOR CO-CURRICULAR & EXTENSION ACTIVITIES****Internal Quality Assurance Cell and NAAC Steering Committee**

Coordinator	Mr. <b>ABDUL RASHEED P</b> (Vice Principal)
NAAC Steering Committees i/c	Mr. <b>FAISAL SHABAB P</b> (Asst. Pro., Dept. of English)
Joint Coordinators	Mr. <b>MUHAMMED SALIM U</b> (HoD, Dept. of English) Ms. <b>SENEERA K K</b> (Asst. Prof., Dept. of Commerce)
Members	Ms. <b>NEETHU M</b> (HoD, Dept. of Computer Science) Mr. <b>AMEERALI A K</b> (HoD, Dept. of JMC) Mr. <b>NAMSHEER K K</b> (HoD, Dept. of Political Science) Mr. <b>ABDUL HASEEB K P</b> (HoD, Dept. of Psychology) Ms. <b>JJI K</b> (Asst. Pro., Dept. of Additional Language) Mr. <b>SHIHABUDHEEN K</b> (Asst. Prof., Dept. of Commerce) Mr. <b>ABDU RAOOF MUDUPURAM</b> (HoD, Dept. of Sociology) Mr. <b>ABDUL RAFEEQUE T</b> (Office Superintendent)

**Documentation Cell under IQAC**

Mr. **ABDUL JALEEL P C**  
(Asst. Prof., Dept. of English)  
Mr. **AMEERALI A K**  
(HoD, Dept. of JMC)

**Ms. HAFEEFA P**

(Asst. Prof., Dept. of Commerce)

**Ms. RUKIYA NEYYAN**

(Asst. Prof., Dept. of Political Science)

**Ms. NEETHU M**

(HoD, Dept. of Computer Science)

**Ms. RANJISHA P T**

(Asst. Prof., Dept. of Psychology)

**Ms. ISMATH.K**

(Librarian)

**Mr. ABDUL RAFEEQUE T**

(Office Superintendent)

### **Department Level Committee for Quality Assurance**

**Mr. SUBHASH K**

(Asst. Prof., Dept. of Commerce)

**Mr. AMEERALI A K**

(HoD, Dept. of JMC)

**Mr. ASHARUDHEEN V**

(Asst. Prof., Dept. of Political Science)

**Mr. ABDUL JALEEL P C**

(Asst. Prof., Dept. of English)

**Ms. NEETHU M**

(HoD, Dept. of Computer Science)

**Ms. RANJISHA P T**

(Asst. Prof., Dept. of Psychology)

**Mr. ABDU RAOOF MUDUPURAM**

(HoD, Dept. of Sociology)

**Ms. JIJI K**

(Asst. Prof., Dept. of Additional Language)

### **Class Advisors Under Tutorial Scheme**

#### **Department of Commerce**

I B.Com Co-operation

Mr. MUNEEB V P

II B.Com Co-operation

Ms. WAFA A

III B.Com Co-operation	Mr. SUBHASH K
I B Com Finance	Mr. SHAFEEQ RAHMAN K
II B Com Finance	Mr. JAMSHEER C K
III B Com Finance	Ms. SHASNA P P
I M. Com	Mr. SHIHABUDHEEN K
II M Com	Ms. SENEERA K K

### **Department of Mass Communication and Journalism**

I BA Mass communication	Mr. AMEER ALI A K
II BA Mass communication	Ms. SABIN BABU C
III BA Mass communication	Ms. JUMANA T
I MA JMC	Ms. SHERIBINA K T
II MA JMC	Mr. BADUSHA K

### **Department of Political Science**

I BA Political Science	Mr. SALIH K
II BA Political Science	Ms. RUKIYA NEYYAN
III Political Science	Mr. ASHARUDHEEN V
I MA Political Science	Mr. SHRITHA K P
II MA Political Science	Mr. SADIQUEALI C

### **Department of English**

I English	Ms. NAJMATHUL HUDA
II English	Ms. NAJMA BASHEER
III English	Mr. AJMAL C

### **Department of Sociology**

I BA Sociology	Mr. ABDU RAOOF MUDUPURAM
II BA Sociology	Ms. JASNA K
III BA Sociology	Mr. JASEEL RAHMAN.K

### **Department of Computer Science**

I B Sc Computer Science	Ms. MUSTHAHSINA K E
II B Sc Computer Science	Ms. LUBNA P K
III B Sc Computer Science	Mr. FAISAL V

### **Department of Psychology**

I BA Psychology	Ms. NEJMA K
II BA Psychology	Ms. RANJISHA PT
III BA Psychology	Ms. PREETHI GOPINNADH KP

**STUDENT IQAC COMMITTEE (2023-2024)**

Chief Patron                    Dr. M USMAN  
Principal  
Chairman                        Mr. ABDUL RASHEED P  
IQAC Coordinator

No	Course	Semester	Name & Mobile No.
1	BA ENGLISH LANGUAGE AND LITERATURE	1 <sup>st</sup> Semester	MOHAMMED ARSHAD THARI 9048154958
		3 <sup>rd</sup> Semester	RINSHA NOORI MANHALAMKADAN MOB:8136935442
		5 <sup>th</sup> Semester	FATHIMA SERIN. K MOB:7902443693
2	BA JOURNALISM AND MASS COMMUNICATION	1 <sup>st</sup> Semester	FATHIMA AMNA 8891171056
		3 <sup>rd</sup> Semester	SHAHIR JAHAN AHMED TP. MOB:927891324
		5 <sup>th</sup> Semester	BAHEEJ VP MOB:8592831582
3	BA POLITICAL SCIENCE	1 <sup>st</sup> Semester	SALAMANUL FARIS 8891112704
		3 <sup>rd</sup> Semester	JUMANA PA MOB:9746543434
		5 <sup>th</sup> Semester	RAHEEMA M MOB:9847442821
4	BA SOCIOLOGY	1 <sup>st</sup> Semester	MOHAMMED ASMIL M 7510980972
		3 <sup>rd</sup> Semester	JASIR MOHAMMED A 7510311384
		5 <sup>th</sup> Semester	ASHIFA K K MOB:9605005073
5	B.Sc PSYCHOLOGY	1 <sup>st</sup> Semester	FATHIMA HUDA 7306191392
		3 <sup>rd</sup> Semester	MOHAMED MIKHDAD MOB: 8606256189

		5 <sup>th</sup> Semester	LINSHA KT MOB: 96564242280
7	B.Sc COMPUTER SCIENCE	1 <sup>st</sup> Semester	MUHAMMED IRFAN 8714459026
		3 <sup>rd</sup> Semester	MOHAMAD SUFEER P 8943200240
		5 <sup>th</sup> Semester	SRIBIN RAJ K MOB: 73060 94171
8	B.Com CO-OPERATION	1 <sup>st</sup> Semester	RIDHA N 9562240682
		3 <sup>rd</sup> Semester	SAHLA PARVIN CK MOB: 8075408030
		5 <sup>th</sup> Semester	SHABANA AP MOB :8921540408
9	B.Com FINANCE	1 <sup>st</sup> Semester	MUHAMMED ASHIQ-P +918590647557
		3 <sup>rd</sup> Semester	FAVAD MISHAL K M 8590711418
		5 <sup>th</sup> Semester	MOHAMMED SUFAIL MOB: 9072256574
10	M A POLITICAL SCIENCE	1 <sup>st</sup> Semester	SAYIBA 859086633976
		3 <sup>rd</sup> Semester	SAHLA JASMINE 9895190495
11	MA JMC	1 <sup>st</sup> Semester	Fahima Majeed 9605497092
		3 <sup>rd</sup> Semester	Aswathy Damodaran 6282009704
12	M.Com	1 <sup>st</sup> Semester	Bashariya C 8590394828
		3 <sup>rd</sup> Semester	MUHAMMED NIHAL. CM 8129328472



**Admission Committee**

Nodal Officer

Mr. **FAISAL SHABAB P**

(Dept. of English)

Members

Mr. **ABDUL RASHEED P**

(Vice Principal)

Mr. **NAMSHEER K K**

(HoD, Dept. of Political Science)

Mr. **MOHAMMED SALIM U**

(HOD, Dept. of English)

Mr. **AMEERALI A K**

(HoD, Dept. of JMC)

Mr. **ABDUL HASEEB KP**

(HoD, Dept. of Psychology)

Ms. **NEETHU M**

(HoD, Dept. of Computer Science)

Mr. **SHIHABUDHEEN K**

(Asst. Prof., Dept. of Commerce)

Mr. **ABDU RAOOF MUDUPURAM**

(HoD, Dept of Sociology)

Ms. **JJI K**

(Asst. Pro., Dept. of Additional Language)

Mr. **JAVID KARATHODI**

(Technical Assistant)

**Discipline Committee**

Coordinator

Mr. **ABDUL RASHEED P**

(HoD, Dept. of Commerce)

Joint Coordinators

Mr. **FAISAL SHABAB P**

(Dept. of English)

Mr. **MOHAMMED SALIM U**

(HoD, Dept. of English)

Mr. **AMEERALI A K**

(HoD, Dept. of English)

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Ms. **JJI K**

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Mr. **ABDU RAOOF MUDUPURAM**

(HoD, Dept. of Sociology)

**College Staff Council**

Secretary

Mr. **ABDUL HASEEB K P**

(HoD, Dept. of Psychology)

Members

**All HOD'S**

Elected members

Mr. **FAISAL SHABAB P**

(Asst. Prof., Dept. of English)

Ms. **SENEERA K K**

(Asst. Prof., Dept. of Commerce)

**STAFF Association & Staff Welfare Club**

Secretary

Mr. **SUBHASH K**

(Asst. Pro., Dept. of Commerce)

**SMS (Students Monitoring System)**

Coordinator:

Mr. **AMEERALI A K**

(HoD, Dept. of JMC)

Joint Coordinators

Mr. **AJMAL C**

(Asst. Prof., Dept. of English)

Ms. **NEETHU M**

(HoD, Dept. of Computer Science)

**University Examination**

Chief Superintendent i/c

Mr. **ABDUL RASHEED P**

(Vice Principal)

Senior Asst. Supdt

Mr. **MUNEED VP**

(Asst. Pro., Dept. of Commerce)

**Internal Examination**

IE, Coordinator

Mr. **AJMAL C**

(Asst. Pro., Dept. of English)

Joint Coordinators

Ms. **NEETHU M**

(HoD, Dept. of Computer Science)

Ms. **AMEERALI A K**

(HoD, Dept. of JMC)

Mr. **ABDUL ASEES K**

(Asst. Prof., Dept. of Additional Language)

Ms. **HAFEEFA P**

(Asst. Prof., Dept. of Commerce)

Ms. **RUKIYA NEYYAN**

(Asst. Prof., Dept. of Political Science)

### **Parent Teacher Association**

Secretary

Mr. **ASHARUDHEEN V**

(Asst. Prof., Dept. of Political Science)

Members

Mr. **FAISAL V**

(Asst. Prof., Dept. of Computer Science)

Ms. **SENEERA K K**

(Asst. Prof., Dept. of Commerce)

### **Internal Complaints Committee (ICC)**

Presiding Officer

Ms. **RUKIYA NEYYAN**

(Asst. Pro., Dept. of Political Science)

### **Committee Against Sexual Harassment**

Presiding Officer

Ms. **RUKIYA NEYYAN**

(Asst. Pro., Dept. of Political Science)

### **Research Council**

Coordinator

Mr. **MUHAMMED SALIM U**

(HoD, Dept. of English)

### **Committee on NEP Implementation**

Convener

Mr. **ABDUL HASEEB K P**

(HoD, Dept. of Psychology)

### **Equal Opportunity Cell**

Coordinator

Mr. **ABDU RAOOF M**

(HoD, Dept. of Sociology)

### **Committee for the Welfare of Divyangjan**

Coordinator

Mr. **ABDU RAOOF M**

(HoD, Dept. of Sociology)

### **IPR Cell**

Coordinator

Mr. **SHAFEEQ RAHMAN K**

(Asst. Prof., Dept. of Commerce)

**Internship & Startup cell**

Coordinator	Mr. <b>SHAFEEQ RAHMAN K</b> (Asst. Prof., Dept. of Commerce)
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**Election Commission**

Returning Officer	Mr. <b>FAISAL SHABAB P</b> (Asst. Prof., Dept. of English)
Assist Returning Officer	Mr. <b>AMEERALI A K</b> (HoD, Dept. of JMC)
Members	Ms. <b>RUKIYA NEYYAN</b> (Asst. Prof., Dept. of Political Science)
	Mr. <b>SADIQUEALI C</b> (Asst. Prof., Dept. of Political Science)

**Fine Arts**

Director	Mr. <b>MUHAMMED SALIM U</b> (HoD, Dept. of English)
Asst. Directors	Mr. <b>MUHAMMED YASHIK C</b> (Asst. Prof., Dept. of English)
	Ms. <b>JJI K</b> (Asst. Pro., Dept. of Additional Language)

**Staff Advisor**

	Mr. <b>NAMSHEER K K</b> (HoD, Dept. of Political Science)
Assistant	Mr. <b>ASHARUDHEEN V</b> (Asst. Prof., Dept. of Political Science)

**MIC Palliative Unit**

Coordinator	Mr. <b>MUNEEB V P</b> (Asst. Prof., Dept. of Commerce)
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**ED Club**

Coordinator	Mr. <b>SUBHASH K</b> (Asst. Prof., Dept. of Commerce)
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**Young Innovators Programme (YIP)**

Coordinator	Mr. <b>SUBHASH K</b> (Asst. Prof., Dept. of Commerce)
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**Women Development Cell**

Coordinator	Ms. <b>Wafa A</b> (Asst. Prof., Dept. of Commerce)
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Assistant Coordinator

Ms. **LUBNA P K**

(Asst. Prof., Dept. of Computer Science)

**College Calendar**Mr. **ABDUL RAFEEQUE T**

(Office Superintendent)

Mr. **JAVID KARATHODI**

(Technical Assistant)

**Nature Club**

Coordinator

Mr. **MUHAMMED SALIM U**

(HoD, Dept. of English)

**National Service Scheme (NSS)**

Programme officer

Mr. **FAISAL SHABAB P**

(Asst. Pro., Dept. of English)

**Career & Placement Cell**

Coordinators

Mr. **SHIHABUDHEEN K**

(Asst. Pro., Dept. of Commerce)

Ms. **NAJMA BASHEER**

(Asst. Prof., Dept. of English)

Mr. **SALIH K**

(Asst. Prof., Dept. of Political Science)

**Sports Council**

Coordinator

Mr. **SADIQUEALI C**

(Asst. Prof., Dept. of Political Science)

Assistant Coordinators

Mr. **ABDUL ASEES K**

(Asst. Prof., Dept. of Additional Language)

Ms. **HAFEEFA P**

(Asst. Pro., Dept. of Commerce)

**Literary Club and Readers Forum**

Coordinator

Ms. **SAFIYA MURUKKUM KADAN**

(Asst. Prof., Dept. of Additional Language)

**Music & Drama Club**

Coordinator

Ms. **JJI K**

(Asst. Prof., Dept. of Additional Language)

Assistant Coordinator

Mr. **MUDUPURAM**

(Asst. Prof., Dept. of Dept. of JMC)

**Media Club**

Coordinator Mr. **SALIH K**  
(Asst. Pro., Dept. of Political Science)

**Tourism Club**

Coordinator Mr. **SHIHABUDHEEN K**  
(Asst. Pro., Dept. of Commerce)

**Uniform Committee**

Coordinator Mr. **ABDUL HASEEB K P**  
(HoD, Dept. of Psychology)

Assistant coordinator Ms. **SHASNA.P.P**  
(Asst. Pro., Dept. of Commerce)

**Moral Education Cell**

Coordinator Mr. **AJMAL C**  
(Asst. Pro., Dept. of English)

Assistant Coordinator Mr. **ABDUL ASEES K**  
(Asst. Pro., Dept. of Additional Language)

**Anti-Ragging Cell & Anti -Ragging Squad**

Convener Mr. **NAMSHEER K K**  
(HoD, Dept. of Political Science)

Assistant Convener Mr. **FAISAL SHABAB P**  
(Asst. Prof., Dept. of English)

**Ethics Committee**

Convener Mr. **NAMSHEER K K**  
(HoD, Dept. of Political Science)

**Students Grievance Cell**

Convener Mr. **ABDUL RASHEED P**  
(Vice Principal)

**Alumni Association**

Convener Mr. **SHAFEEQ RAHMAN K**  
(Asst. Prof., Dept. of Commerce)

Assistant Conveners Ms. **SHRITHA K P**  
(Asst. Prof., Dept. of Political Science)

Mr. **BADUSHA**  
(Asst. Prof., Dept. of JMC)



**Time Table Committee**

Coordinators	Mr. <b>MUHAMMED YASHIK C</b> (Asst. Prof., Dept. of English)
	Mr. <b>JASEEL RAHMAN</b> (Asst. Prof., Dept. of Sociology)

**Scholarship**

Coordinator	Mr. <b>JASEEL RAHMAN</b> (Asst. Prof., Dept. of Sociology)
Nodal Officer	Mr. <b>JAVID KARATHODI</b> (Technical Assistant)

**CBCS&CSS**

Coordinator:	Mr. <b>SHAFEEQ RAHMAN K</b> (Asst. Prof., Dept. of Commerce)
Assistant Coordinators	Ms. <b>NEETHU M</b> (HoD, Dept. of Computer Science)
	Mr. <b>JASEEL RAHMAN</b> (Asst. Prof., Dept. of Sociology)

**Audio Visual**

Coordinator	Mr. <b>AMEERALI AK</b> (HoD, Dept. of JMC)
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**MIC News Letter Executive Editor**

Editor	Mr. <b>FAISAL SHABAB P</b> (Asst. Prof., Dept. of English)
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**Examination Clinic**

Coordinator	Mr. <b>NEETHU M</b> (HoD, Dept. of Computer Science)
Joint Coordinator	Mr. <b>ABDUL RAFEEQUE T</b> (Office Superintendent)

**Passport Cell**

Coordinator	Mr. <b>SABIN BABU C</b> (Asst. Prof., Dept. of JMC)
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**PSC/SSC Registration Cell Under College Union**

Coordinator	Mr. <b>SUBHASH K</b> (Asst. Prof., Dept. of Commerce)
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**Social Media Coordinator (SMC)**

Coordinator

Mr. AMEERALI A K

(HoD, Dept. of JMC)

**Disaster Response Group(DRG)**

Coordinators

Mr. SADIQUEALI C

(Asst. Prof., Dept. of Political Science)

Mr. MUNEER P

(HoD, Dept. of Physical Education)

**Canteen & student store welfare Committee**

Chairman

Mr. AMEERALI A K

(HoD, Dept. of JMC)

Convener

Mr. MUHAMMED SALIM U

(HoD, Dept. of English)

Joint Convener

Mr. FAISAL SHABAB P

(Asst. Prof., Dept. of English)

Members

Mr. RUKIYA NEYYAN

(Asst. Prof., Dept. of Political Science)

Mr. MOHAMMED MUSTHAFA C

(Accountant)

Student Representatives:

**COLLEGE UNION****Chairman****Vice Chairman****General Secretary****Centre For Competitive Examination**

Coordinator

Mr. JASEEL RAHMAN

(Asst. Prof., Dept. of Sociology)

Joint Coordinator

Mr. SADIQUEALI C

(Asst. Prof., Dept. of Political Science)

**Yoga Club**

Coordinator

Mr. MUNEER P

(HoD, Dept. of Physical Education)

Joint Coordinator

Mr. SADIQUEALI C

(Asst. Prof., Dept. of Political Science)

Ms. NEJMA K

(Asst. Prof., Dept. of Psychology)

**Anti-Drug Awareness Club**

Coordinator

AJMAL C

(Asst. Pro., Dept. of English)

**Library Advisory Committee**

Coordinator

Ms. **ISMATH.K**

(Librarian)

**Maqdoomiya Centre for Cultural Studies**

Coordinator

Mr. **FAISAL SHABAB P**

(Asst. Prof., Dept. of English)

**Human Right Cell**

Coordinator

Mr. **SALIH K**

(Asst. Prof., Dept. of Political Science)

**ASAP Cell**

Coordinator

Mr. **MUHAMMED YASHIK C**

(Asst. Prof., Dept. of English)

**Red Ribbon Club**

Coordinator

Mr. **MUHAMMED YASHIK C**

(Asst. Prof., Dept. of English)

**Student Complaint Cell**

Coordinator

Mr. **ABDUL HASEEB K P**

(HoD, Dept. of Psychology)

**Electoral Literacy Club**Mr. **SADIQUEALI C**

(Asst. Prof., Dept. of Political Science)

**Moodle Class Room**

Coordinators

Mr. **JAVID KARATHODI**

(Technical Assistant)

Ms. **MUSTHAHSINA K E**

(Asst. Prof., Dept. of Computer Science)

Mr. **FAISAL V**

(Asst. Prof., Dept. of Computer Science)

Ms. **SAJITHA.AK**

(Asst. Prof., Dept. of Commerce)

**CALICUT UNIVERSITY SOCIAL SERVICE PROGRAMME [CUSSP]**

Coordinator

Mr. **ABDUL JALEEL P C**

(Asst. Prof., Dept. of English)

Assistant Coordinators

Mr. **JASEEL RAHMAN K**

(Asst. Prof., Dept. of Sociology)

Mr. **BADUSHA K**

(Asst. Prof., Dept. of JMC)

Ms. **LUBNA PK**

(Asst. Prof., Dept. of Computer Science)

Ms. **PREETHI GOPINATH KP**

(Asst. Prof., Dept. of Psychology)

Mr. **AFTHAB V**

(Asst. Prof., Dept. of Political Science)

Mr. **JAMSHEER CK**

(Asst. Prof., Dept. of Commerce)

Ms. **NAJMA BASHEER CK**

(Asst. Prof., Dept. of English)

### **Students' Attendance Mandatory Cell** (Embase Pro Suit)

Coordinators

Mr. **FAISAL V**

(Asst. Prof., Dept. of Computer Science)

Mr. **JAVID KARATHODI**

(Technical Assistant)

### **College Website**

Coordinator

Mr. **FAISAL V**

(Asst. Prof., Dept. of Computer Science)

Members

Ms. **NEJMA K**

(Asst. Prof., Dept. of Psychology)

Ms. **SHERBINA**

(Asst. Prof., Dept. of JMC)

**National Institutional Ranking Framework (NIRF)**

**Kerala Institutional Ranking Framework (KIRF)**

**All India Survey on Higher Education (AISHE)**

**Kerala State Higher Education Survey (KSHES)**

Nodal Officer

Mr. **SHIHABUDHEEN K**

(Asst. Prof., Dept. of Commerce)

Members

Mr. **JASEEL RAHMAN K**

(Asst. Prof., Dept. of Sociology)

Mr. **JAMSHEER C K**

(Asst. Prof., Dept. of Commerce)

Mr. **AFTHAB V**

(Asst. Prof., Dept. of Political Science)

Mr. **JAVID KARATHODI**

(Technical Assistant)



## CHOICE BASED CREDIT SEMESTER SYSTEM (CBCSS)

### Programme Structure

Students shall be admitted into undergraduate programme under faculties of Science, Humanities, Language & Literature, Commerce & Management, Fine Arts, Journalism and such other faculties constituted by university from time to time.

The duration of an under graduate programme shall be 6 semesters distributed over a period of 3 academic years. The odd semesters shall be from June to October and the even semesters shall be from November to March. Each semester shall have 90 working days inclusive of all examinations.

The under graduate programme shall include four types of courses,

Common Courses	(Code A)
Core courses	(Code B)
Complementary courses	(Code C)
Open course	(Code D)

The minimum number of courses required for completion of an undergraduate programme may vary from 30 to 40, depending on the credits assigned to different courses. Each course shall have a unique alphanumeric code number, which includes abbreviation of the subject in three letters, the semester number (1 to 6) in which the course is offered, the code of the course (A to D) and the serial number of the course (01,02) course code will be centrally generated by the university. A particular complementary open course should have same code with same credit even though it is offered for different programmes.

For example: ENG2A03 represents a common course of serial number 03 offered in the second semester and PHY2B02 representing second semester Core course 2 in Physics programme.

- Common English Course I
- Common English Course II
- Common English Course III
- Common English Course V
- Common English Course VI

English courses I to VI- applicable to BA/BSC Regular pattern: English courses I to IV-applicable to Language Reduced Pattern (LRP) Programmes B.com, BBA, BBA (T), BBM, B.Sc (LRP), BCA etc.

- Additional Language Course I
- Additional Language Course II
- Additional Language Course III
- Additional Language courses IV

Addl. Language courses I to IV applicable to BA/B. Sc Regular Pattern, Addl. Language courses 1&11- applicable to Language Reduced Pattern (LRP) Programmes.

- General Course I
- General Course II
- General Course III
- General Course IV

Applicable to Language Reduced Pattern (LRP) Programmes

### **Core courses:**

Core courses are the courses in the major (core) subject of the degree programme chosen by the student. Core courses are offered by the parent department

### **Complementary Courses:**

Complementary courses cover one or two disciplines that are related to the core subject and are distributed in the first four semesters. There shall be one complementary course in a semester for B.A Programmes. The complementary courses in first and fourth semester (Type 1) shall be the same. Similarly, the complementary courses in second and third semester (Type 2) shall be the same. The college can choose any complementary course either in Type 1 or in Type 2 for a programme. Once they choose the complementary courses that should be intimated to the university. If a college wants to change the complementary course pattern (Type 1 or Type 2) prior sanction has to be obtained. All other programmes, existing pattern will follow.

**Open courses:**

There shall be one open course in core subjects in the fifth semester. The open course shall be open to all the students in the institution except the students in the parent department. The students can opt that course from any other department in the institution. Each department can decide the open course from a pool of three courses offered by the University. Total credit allotted for open course is 3 and the hours allotted is 3. If there is only one programme in a college, they can choose either language courses or physical education as open course.

**Ability Enhancement courses/Audit courses:**

These are courses which are mandatory for a programme but not counted for the calculation of SGPA or CGPA. There shall be one Audit course each in the first four semesters. These courses are not meant for class room study. The students can attain only pass (Grade P) for these courses. At the end of each semester there shall be examination conducted by the college from a pool of questions (Question Bank) set by the University. The students can also attain these credits through online courses like SWAYAM, MOOC etc (optional). The list of passed students must be sent to the University from the colleges at least before the fifth semester examination. The list of courses in each semester with credits are given below.

<b>Course with credit</b>	<b>Semester</b>
Environment Studies	1
Disaster Management	2
Intellectual Property Rights	3
Gender Studies	4

**Extra credit Activities:**

Extra credits are mandatory for the programme. Extra credits will be awarded to students who participate in activities like NCC, NSS and Swatch Bharath. Those students who could not join in any of the above activities have to undergo Calicut



University Social Service Programme (CUSSP). Extra credits are not counted for SGPA or CGPA.

**Credits:**

A student is required to acquire a minimum of 140 credits for the completion of the UG programme, of which 120 credits are to be acquired from class room study and shall only be counted for SGPA and CGPA. Out of the 120 credits, 38 (22 for common (English) courses + 16 for common languages other than English) credits shall be from common courses, 2 credits for project/corresponding paper and 3 credits for the open course. (In the case of LRP Programmes 14 credits for common courses (English), 8 credits for additional language courses and 16 credits for General courses). The maximum credits for a course shall not exceed 5. Dual core programmes are having separate credit distribution. Audit courses shall have 4 credits per course and a total of 16 credits in the entire programme. The maximum credit acquired under extra credit shall be 4. If more Extra credit activities are done by a student, that may be mentioned in the Grade card. The credits of audited courses or extra credits are not counted for SGPA or CGPA.

**Attendance:**

A student shall be permitted to appear for the semester examination, only if he/she secures not less than 75% attendance in each semester. Attendance shall be maintained by the Department concerned. Condonation of shortage of attendance to a maximum of 10% in a semester shall be granted by university remitting the required fee. Benefits of attendance may be granted to students who attend the approved activities of the college/university with the prior concurrence of the Head of the institution. Participation in such activities may be treated as presence in lieu of their absence on production of participation/attendance certificate (within two weeks) in curricular/extracurricular activities (maximum 9 days in a semester). Students can avail of condonation of shortage of attendance in all the semesters. If a student fails to get 65% attendance, he/she can move to the next semester only if he/she acquires 50% attendance. In that case, a

provisional registration is needed. Such students can appear for supplementary examination for such semesters after the completion of the programme. Less than 50% attendance requires Readmission.

### **Grace Marks:**

Grace marks may be awarded to a student for meritorious achievements in co-curricular activities (in Sports/Arts/ NSS/NCC/Student Entrepreneurship) carried out besides the regular hours. Such a benefit is applicable and limited to a maximum of 8 courses in an academic year spreading over two semesters. No credit shall be assigned for such activities. In addition, maximum of 6 marks per semester can be awarded to the students of UG Programmes, for participating in the College Fitness Education Programme (COFE).

### **Project:**

Every student of a UG degree programme shall have to work on a project of 2 credits under the supervision of a faculty member or shall write a theory course based on Research Methodology as per the curriculum. College shall have the liberty to choose either of the above. One Project with 3 credits shall be done in any of the two core subjects in the case of Dual Core programmes.

### **Admission:**

The admission to all programmes will be as per Rules and Regulations of the University. The eligibility criteria for admission shall be as announced by the University from time to time.

Separate rank lists shall be drawn up for reserved seats as per the existing rules.

The admitted candidates shall subsequently undergo the prescribed courses of study in a college affiliated to the University for six semesters within a period of not less than three years; clear all the examinations prescribed and fulfil all such conditions as prescribed by the University from time to time.

The college shall make available to all students admitted a **prospectus** listing all the courses offered in various departments during a particular semester.

The information so provided shall contain title of the courses, the semester in which it is offered and credits for the courses. Detailed syllabi shall be made available in the University/college websites.

There shall be provision for **Inter Collegiate and Inter University Transfer** in **Third** and **Fifth** semester within a period of two weeks from the date of commencement of the semester. College transfer may be permitted in Second and Fourth semester also without change in complementary course within a period of two weeks from the date of commencement of the semester concerned.

**Complementary** change at the time of college transfer is permitted in the third semester if all conditions are fulfilled.

A student registered under distance education stream/Private Registration in the CUCBCSS pattern may be permitted to join the regular college (if there is a vacancy within the sanctioned strength) in the third and fifth semester with the same programme only. If there is a change in complementary courses, it can be done with following conditions:

- i. The external and internal marks/grade obtained in the previous semesters for the earlier complementary courses will be cancelled.
- ii. The students have to write the external examinations for the previous semester for the new complementary courses along with the subsequent batch.
- iii. An undertaking to the effect that “the internal evaluation for the previous semesters of the new complementary courses will be conducted”, is to be obtained from the principal of the college in which the student intends to join.

There shall be provision for Readmission of students in CUCBCSS UG 2019.

The principal can grant readmission to the student, subject to the conditions detailed below and inform the matter of readmission to the Controller of Examinations within one month of such readmission.

This readmission is not to be treated as college transfer

There should be a gap of at least one semester for readmission.

The candidate seeking readmission to a particular semester should have registered for the previous semester examination.

Readmission shall be taken within two weeks from the date of commencement of the semester concerned.

- i. If there is a change in complementary courses, it can be done with following conditions: the external and internal marks/grade obtained in the previous semesters for the earlier complementary courses will be cancelled.
- ii. The students have to write the external examinations for the previous semester for the new complementary courses along with the subsequent batch.
- iii. An undertaking to the effect that “the internal evaluation for the previous semesters of the new complementary courses will be conducted”, is to be obtained from the principal of the college in which the student intends to take readmission.

If change in scheme occurs while readmission, provision for credit transfer is subject to common guidelines prepared by Board of Studies/ Faculty concerned. For readmission to CUCBCSS UG 2019 involving scheme change, the principal concerned shall report the matter of readmission to Controller of Examinations with the details of previous semesters and course undergone with credits within two weeks in order to fix the deficiency/excess papers.

### **Registration:**

Each student shall make an online registration for the courses he/she proposes to take, in consultation with the Faculty Adviser within two weeks from the commencement of each semester. The college shall send a list of students registered for each programme in each semester giving the details of courses registered, including repeat courses, to the University in the prescribed form within 45 days from the commencement of the semester.

A student shall be normally permitted to register for the examination if he/she has required minimum attendance. If the student has a shortage of attendance below 65% in a semester, the student shall be permitted to move to

the next semester (if the attendance is more than 50% - Provisional registration) and can write the examination for the entire courses of the semester in which shortage of attendance occurs as supplementary examination only after the completion of the entire programme. In such cases, a request from the student may be forwarded through the principal of the college to the Controller of Examinations within two weeks of the commencement of the semester. If the attendance is less than 50%, the student is ineligible to continue the programme and has to seek readmission. There will not be any *Repeat semester in CUCBCSSUG 2019*.

A student who registered for the course shall successfully complete the programme within 6 years from the year of first registration. If not, such candidate has to cancel the existing registration and join afresh as a new candidate.

For open courses there shall be a minimum of 10 and maximum of 75 students per batch. For other courses existing pattern will be followed.

Those students who have followed the UG Programmes in annual pattern or Choice based Credit & Semester System pattern can cancel their earlier registration and register afresh for CUCBCSSUG 2019 scheme in the same discipline or a different one.

The students who have attendance within the limit prescribed, but could not register for the examination have to apply for Token registration, within two weeks of the commencement of the next semester.

### **Examination:**

There shall be University examinations at the end of each semester. Practical examinations shall be conducted by the University as prescribed by the Board of Studies.

External viva-voce, if any, shall be conducted along with the practical examination/project evaluation.

The model of question papers may be prepared by the concerned Board of Studies. Each question should aim at – (1) assessment of the knowledge acquired

(2) standard application of knowledge (3) application of knowledge in new situations.

Project evaluation shall be conducted at the end of sixth semester. 20% of marks are awarded through internal assessment.

**Audit course:** The students can attain only pass (Grade P) for these courses. At the end of each semester there shall be examination conducted by the college from a pool of questions set by the University. The students can also attain the credits through online courses like SWAYAM, MOOC etc. The College shall send the list of passed students to the University at least before the commencement of fifth semester examination.

**Improvement course:** Improvement of a particular semester can be done only once. The student shall avail of the improvement chance in the succeeding year after the successful completion of the semester concerned. The students can improve a maximum of two courses in a particular semester. The internal marks already obtained will be carried forward to determine the new grade/mark in the improvement examination (for regular students). If the candidate fails to appear for the improvement examination after registration, or if there is no change in the results of the improved examination, the mark/grade obtained in the first appearance will be retained.

Improvement and supplementary examinations cannot be done simultaneously.

**Moderation:** Moderation is eligible as per the existing rules of the Academic Council.

### **Evaluation and grading:**

Mark system is followed instead of direct grading for each question. For each course in the semester letter grade and grade point are introduced in 10-point indirect grading system as per guidelines given

### Method of Indirect Grading

Evaluation (both internal and external) is carried out using Mark system. The Grade on the basis of total internal and external marks will be indicated for each course, for each semester and for the entire programme. Indirect Grading System in 10 -point scale is as below:

### Ten Point Indirect Grading System

Percentage of Marks (Both Internal & External put together)	Grade	Interpretation	Grade point Average ( G)	Range of grade points	Class
95 and above	O	Outstanding	10	9.5 -10	First Class with Distinction
85 to below 95	A+	Excellent	9	8.5 -9.49	
75 to below 85	A	Very good	8	7.5 -8.49	
65 to below 75	B+	Good	7	6.5 -7.49	First Class
55 to below 65	B	Satisfactory	6	5.5 -6.49	
45 to below 55	C	Average	5	4.5 -5.49	Second Class
35 to below 45	P	Pass	4	3.5 -4.49	Third Class
Below 35	F	Failure	0	0	Fail
Absent	Ab	Absent	0	0	Fail

### Course Evaluation:

The evaluation scheme for each course shall contain two parts

- 1) Internal assessment
- 2) External Evaluation 20% weight shall be given to the internal assessment. The remaining 80% weight shall be for the external evaluation.

## **Internal Assessment**

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to university by the colleges concerned.

The internal assessment shall be based on a predetermined transparent system involving written tests, Class room performance based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude.

Components with percentage of marks of Internal Evaluation of Theory Courses are- Test paper 30%, Assignment 20%, Seminar 20% and Class room performance (like question asked, problem solved, viva, debates, quiz competition, group discussions conducted in the class room) 30%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned. (if a fraction appears in internal marks, nearest whole number is to be taken) For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken.

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks. The course teacher(s) shall maintain the academic record of each student registered for the course, which shall be forwarded to the University by the college Principal after obtaining the signature of both course teacher and Head of the Department. To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks. The course teacher(s) shall maintain the academic record of each student registered for the course, which shall be forwarded to the University by the



college Principal after obtaining the signature of both course teacher and Head of the Department.

### **External Evaluation:**

External evaluation carries 80% of marks. All question papers shall be set by the University. The external question papers may be of uniform pattern with 80/60 marks. The courses with 2/3 credits will have an external examination of 2 hours duration with 60 marks and courses with 4/5 credits will have an external examination of 2.5 hours duration with 80 marks.

The external examination in theory courses is to be conducted by the University with question papers set by external experts. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation and answer keys shall be provided by the University. The external examination in practical courses shall be conducted by two examiners – one internal and an external, the latter appointed by the University. The project evaluation with viva can be conducted either internal or external which may be decided by the Board of Studies concerned.

After the external evaluation only marks are to be entered in the answer scripts. All other calculations including grading are done by the University.

Revaluation: In the new system of grading, revaluation is permissible. The prevailing rules of revaluation are applicable to CUCBCSSUG 2019. Students can apply for photocopies of answer scripts of external examinations. Applications for photocopies/scrutiny/revaluation should be submitted within 10 days of publication of results. The fee for this shall be as decided by the University.

### **Indirect Grading System**

Indirect grading System based on a 10-point scale is used to evaluate the performance of students. Each course is evaluated by assigning marks with a letter grade (O, A+, A, B+, B, C, P, F or Ab) to that course by the method of indirect grading.

An aggregate of P grade (after external and internal put together) is required in each course for a pass and also for awarding a degree. No separate grade/mark for internal and external will be displayed in the grade card; only an aggregate. Also the aggregate mark of internal and external are not displayed in the grade card.

A student who fails to secure a minimum grade for a pass in a course is permitted to write the examination along with the next batch.

After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below. For the successful completion of a semester, a student should pass all courses. However, a student is permitted to move to the next semester irrespective of SGPA obtained.

SGPA of the student in that semester is calculated using the formula

$$\text{SGPA} = \frac{\text{Sum of the credit points of all courses in a semester}}{\text{Total credits in that semester}}$$

The Cumulative Grade Point Average (CGPA) of the student is calculated at the end of a programme. The CGPA of a student determines the overall academic level of the student in a programme and is the criterion for ranking the students. CGPA can be calculated by the following formula.

$$\text{CGPA} = \frac{\text{Total credit points obtained in six semesters}}{\text{Total credits acquired (120)}}$$

SGPA and CGPA shall be rounded off to three decimal places. CGPA determines the broad academic level of the student in a programme and is the index for ranking students (in terms of grade points). An overall letter grade (cumulative

grade) for the entire programme shall be awarded to a student depending on her/his CGPA.

### **Calicut University Social Service Programme (CUSSP)**

In this programme, a student has to complete 12 days of social service. This has to be completed in the first four semesters; 3 days in each semester. For the regular programme the student has to work in a Panchayath or Local body or in a hospital/ poor home or old age home or in a Pain & palliative centre or any social work assigned by the College authorities. Students who engaged in College Union activities and participate in sports and cultural activities in Zonal level have to undergo only 6 days of CUSSP during the entire programme. The whole documents regarding the student should be kept in the college and the principal should give a Certificate for the same. The list of students (successfully completed the programme) must be sent to the University before the commencement of the fifth semester examinations.



**COURSES & SYLLABUS OF THE PROGRAMMES**

**UNDERGRADUATE COURSES**



# BA PROGRAMMES

**BA ENGLISH LANGUAGE AND LITERATURE****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07	ADDITIONAL LANGUAGE
Core	ENG1B01	INTRODUCING LITERATURE
Complementary	JOU1(2)C01	INTRODUCTION TO COMMUNICATION AND JOURNALISM

**SEMETER II**

Common	ENG2B02	APPRECIATING POETRY
Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Core	2A08(1)	ADDITIONAL LANGUAGE
Complementary	ICP1(2)C01	INDIAN CONSTITUTION AND POLITICS: BASIC FEATURES AND GOVERNMENTAL STRUCTURES

**SEMESTER III**

Common	ENG3B03	APPRECIATING PROSE
Common	A09	ADDITIONAL LANGUAGE
Common	ENG3B04	ENGLISH GRAMMAR AND USAGE
Core	ENG3A05	READINGS ON INDIAN LITERATURES
Complementary	ICP4(3)C02	INDIAN CONSTITUTION AND POLITICS: FEDERALISM, DECENTRALIZATION AND POLITICAL DYNAMICS

**SEMESTER IV**

Core	ENG4B05	APPRECIATING FICTION
Core	ENG4B06	LITERARY CRITICISM
Core	ENG4A06	SPECTRUM - LITERATURE AND CONTEMPORARY ISSUES
Common	A10	ADDITIONAL LANGUAGE
Complementary	JOU4(3)C01	JOURNALISTIC PRACTICES

**SEMESTER V**

Core	ENG5B07	APPRECIATING DRAMA AND THEATRE
Core	ENG5B08	LITERARY THEORY
Core	ENG5B09	LANGUAGE AND LINGUISTICS
Core	ENG5B10	INDIAN WRITING IN ENGLISH
Open	D0	OPEN COURSE

**SEMESTER VI**

Core	ENG6B11	VOICES OF WOMEN
Core	ENG6B12	CLASSICS OF WORLD LITERATURE
Core	ENG6B13	FILM STUDIES
Core	ENG6B14	NEW LITERATURES IN ENGLISH
PROJECT	ENG6B20	PROJECT
Elective	ENG6B21	SHAKESPEARE



**BA MASS COMMUNICATION & JOURNALISM****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07	ADDITIONAL LANGUAGE
Core	JOU1B01	FUNDAMENTALS OF MASS COMMUNICATION
Complementary	ENG1(2)C01	ASPECTS OF ORAL AND INTERPERSONAL COMMUNICATION

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08	ADDITIONAL LANGUAGE
Core	JOU2B02	MEDIA HISTORY
Complementary	ICP1(2)C01	INDIAN CONSTITUTION AND POLITICS: BASIC FEAT URES AND GOVERNMENTAL STRUCTURES

**SEMESTER III**

Common	A 09	ADDITIONAL LANGUAGE
Common	ENG3A05	READINGS ON INDIAN LITERATURES
Core	JOU3B03	REPORTING FOR THE PRINT
Core	JOU3B04	EDITING FOR THE PRINT
Complementary	ICP4(3)C02	INDIAN CONSTITUTION AND POLITICS: FEDERALISM, DECENTRALIZATION AND POLITICAL DYNAMICS

**SEMESTER IV**

Common	A10	ADDITIONAL LANGUAGE
Common	ENG4A06	SPECTRUM - LITERATURE AND CONTEMPORARY ISSUES
Core	JOU4B05	DESIGN AND PAGINATION
Core	JOU4B06	RADIO PRODUCTION
Complementary	ENG4(3)C01	ASPECTS OF READING AND WRITING

**SEMESTER V**

Core	JOU5B07	MASS COMMUNICATION THEORIES
Core	JOU5B08	TELEVISION PRODUCTION
Core	JOU5B09	PUBLIC RELATIONS AND CORPORATE COMMUNICATION
Core	JOU5B10	ADVERTISING
Core	JOU5B11	PHOTO JOURNALISM
Open	D0	OPEN COURSE

**SEMESTER VI**

Core	JOU6B12	MEDIA LAWS AND ETHICS
Core	JOU6B13	ONLINE JOURNALISM
Core	JOU6B14	INTRODUCTION TO CINEMA
Core	JOU6B16	MAGAZINE JOURNALISM
Project	JOU6B17	PROJECT

**BA POLITICAL SCIENCE****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07	ADDITIONAL LANGUAGE
Core	POL1B01	FOUNDATIONS OF POLITICAL SCIENCE
Complementary	HIS1(2) C02	MODERN WORLD HISTORY FROM AD 1500: I

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08(1)	ADDITIONAL LANGUAGE
Core	POL2B02	CONCEPTS OF POLITICAL SCIENCE
Complementary	ECO1(2)C01	INTRODUCTORY ECONOMICS I

**SEMESTER III**

Common	A09	ADDITIONAL LANGUAGE
Common	ENG3A05	READINGS ON INDIAN LITERATURES
Core	POL3B01	INDIAN GOVERNMENT AND POLITICS
Core	POL3B02	WORLD CONSTITUTIONS:COMPARATIVE ANALYSIS
Complementary	ECO4(3)C01	INTRODUCTORY ECONOMICS II

**SEMESTER IV**

Common	A10	ADDITIONAL LANGUAGE
Common	ENG4A06	SPECTRUM - LITERATURE AND CONTEMPORARY ISSUES
Core	POL4B01	ANCIENT & MEDIEVAL POLITICAL THOUGHT
Core	POL4B02	ISSUES IN INDIAN POLITICS
Complementary	HIS4(3) C02	MODERN WORLD HISTORY FROM AD 1500: II

**SEMESTER V**

Core	POL5B01	RESEARCH METHODOLOGY
Core	POL5B02	MODERN WESTERN POLITICAL THOUGHT.

Core	POL5B03	STATE,SOCIETY & POLITICAL PROCESS IN KERALA
Core	POL5B04	INTRODUCTION TO INTERNATIONAL POLITICS
Open	D0	OPEN COURSE

**SEMESTER VI**

Core	POL6B01	MODERN INDIAN POLITICAL THOUGHT
Core	POL6B02	INDIA'S FOREIGN POLICY
Core	POL6B03	ISSUES IN INTERNATIONAL POLITICS
Core	POL6B04	INTRODUCTION TO PUBLIC ADMINISTRATION
Core	POL6B05	HUMAN RIGHTS
Project	POL6B08	PROJECT

**BA SOCIOLOGY****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07(1)	ADDITIONAL LANGUAGE
Core	SGY1B01	BASICS OF SOCIOLOGY
Complementary	PSY1C05/PSY2C05	PSYCHOLOGICAL PROCESSES

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08(1)	ADDITIONAL LANGUAGE
Core	SGY2B02	INDIAN SOCIETY: STRUCTURE AND TRANSFORMATION
Complementary	ICP1(2)C01	INDIAN CONSTITUTION AND POLITICS: BASIC FEAT URES AND GOVERNMENTAL STRUCTURES

**SEMESTER III**

Common	A09	ADDITIONAL LANGUAGE
Common	ENG3A05	READINGS ON INDIAN LITERATURES
Core	SGY3B03	SOCIOLOGICAL THEORY :AN INTRODUCTION
Core	SGY3B04	SOCIAL STRATIFICATION AND INEQUALITY
Complementary	ICP4(3)C02	INDIAN CONSTITUTION AND POLITICS: FEDERALISM ,DECENTRALIZATION AND POLITICAL DYNAMICS

**SEMESTER IV**

Common	A10	ADDITIONAL LANGUAGE
Common	ENG4A06	SPECTRUM - LITERATURE AND CONTEMPORARY ISSUES
Core	SGY4B05	INTRODUCTION TO SOCIAL RESEARCH
Core	SGY4B06	SOCIOLOGY OF KERALAM
Complementary	PSY3C05/PSY4C05	PSYCHOLOGY OF ABNORMAL BEHAVIOR AND SOCIAL BEHAVIOR

**SEMESTER V**

Core	SGY5B07	SOCIAL ANTHROPOLOGY
Core	SGY5B08	SOCIOLOGY OF RURAL AND URBAN SOCIETIES
Core	SGY5B09	WOMAN IN CONTEMPORARY SOCIETY
Core	SGY5B10-	ENVIRONMENT AND SOCIETY
Open	D0	OPEN COURSE

**SEMESTER VI**

Core	SGY5B10	ENVIRONMENT AND SOCIETY
Core	SGY6B12	SOCIAL PSYCHOLOGY
Core	SGY6B13	POPULATION STUDIES
Core	SGY6B14	POLITICAL SOCIOLOGY
Elective	SGY6B15	LIFESKILL EDUCATION
PROJECT	SGY6 B18	PROJECT WORK
	SGY6B19	PROJECT: PLANNING AND MANAGEMENT



# **B.Sc PROGRAMMES**



**B.Sc PSYCHOLOGY****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07(1)	ADDITIONAL LANGUAGE
Core	PSY1B01	BASIC THEMES IN PSYCHOLOGY - I
Complementary	PSG1C01	HUMAN PHYSIOLOGY-1
Complementary	STA1C02	DESCRIPTIVE STATISTICS

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08	ADDITIONAL LANGUAGE
Core	PSY2B01	BASIC THEMES IN PSYCHOLOGY-II
Complementary	PSG2C01	HUMAN PHYSIOLOGY-II
Complementary	STA2C02	REGRESSION ANALYSIS AND PROBABILITY THEORY

**SEMESTER III**

Common	A09	ADDITIONAL LANGUAGE
Common	ENG3A05	READINGS ON INDIAN LITERATURES
Core	PSY3B01	PSYCHOLOGICAL MEASUREMENT AND TESTING
Complementary	PSG3C01	HUMAN PHYSIOLOGY-III
Complementary	STA3C02	PROBABILITY DISTRIBUTIONS AND PARAMETRIC TESTS

**SEMESTER IV**

Common	A10	ADDITIONAL LANGUAGE
Common	ENG4A06	SPECTRUM - LITERATURE AND CONTEMPORARY ISSUES
Core	PSY4B01	INDIVIDUAL DIFFERENCES
Practical	PSY4B02	EXPERIMENTAL PSYCHOLOGY PRACTICAL-I
Complementary	PSG4C01	HUMAN PHYSIOLOGY-IV
Complementary	STA4C02	STATISTICAL TECHNIQUES FOR PSYCHOLOGY

**SEMESTER V**

Core	PSY5B01	ABNORMAL PSYCHOLOGY I
Core	PSY5B02	SOCIAL PSYCHOLOGY
Core	PSY5B03	DEVELOPMENTAL PSYCHOLOGY -I
Core	PSY5B04	PSYCHOLOGICAL COUNSELING
Core	PSY5B05	HEALTH PSYCHOLOGY
Open	D0	OPEN COURSE

**SEMESTER VI**

Core	PSY6B01	ABNORMAL PSYCHOLOGY II
Core	PSY6B02	APPLIED SOCIAL PSYCHOLOGY
Core	PSY6B03	DEVELOPMENTAL PSYCHOLOGY II
Core	PSY6B04	LIFE SKILL EDUCATION : APPLICATIONS AND TRAINING
Core	PSY6B05- 02	PSYCHOLOGY OF CRIMINAL BEHAVIOUR
Practical	PSY6B06	EXPERIMENTAL PSYCHOLOGY PRACTICAL - II
Practical	PSY6B07	EXPERIMENTAL PSYCHOLOGY PRACTICAL - III
Project	PSY6B08	PROJECT

**B.Sc COMPUTER SCIENCE****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07	ADDITIONAL LANGUAGE
Core	BCS1B01	COMPUTER FUNDAMENTALS & HTML
Complementary	MTS1C01	MATHEMATICS-1
Complementary	STA1C01	INTRODUCTORY STATISTICS

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08(1)	ADDITIONAL LANGUAGE
Core	BCS2B02	PROBLEM SOLVING USING C
Practical	BCS2B03	PROGRAMMING LABORATORY I: HTML AND PROGRAMMING IN C
Complementary	MTS2C02	MATHEMATICS-2
Complementary	STA2C02	PROBABILITY THEORY

**SEMESTER III**

Common	A11	PYTHON PROGRAMMING
Common	A12	SENSORS AND TRANSDUCERS
Core	BCS3B04	DATA STRUCTURES USING C
Complementary	MTS3C03	MATHEMATICS- 3
Complementary	STA3C03	PROBABILITY DISTRIBUTIONS AND SAMPLING THEORY

**SEMESTER IV**

Common	A13	DATA COMMUNICATION & OPTICAL FIBERS
Common	A14	MICROPROCESSORS - ARCHITECTURE AND PROGRAMMING
Core	BCS4B05	DATABASE MANAGEMENT SYSTEM AND RDBMS

Practical	BCS4B06	PROGRAMMING LABORATORY II:DATA STRUCTURES AND RDBMS
Complementary	MTS4C04	MATHEMATICS - 4
Complementary	STA4C04	STATISTICAL INFERENCE AND QUALITY CONTROL

### SEMESTER V

Core	BCS5B07	COMPUTER ORGANIZATION AND ARCHITECTURE
Core	BCS5B08	JAVA PROGRAMMING
Core	BCS5B09	WEB PROGRAMMING USING PHP
Core	BCS5B10	PRINCIPLES OF SOFTWARE ENGINEERING
Open	D0	OPEN COURSE

### SEMESTER VI

Core	BCS6B11	ANDROID PROGRAMMING
Core	BCS6B12	OPERATING SYSTEMS
Core	BCS6B13	COMPUTER NETWORKS
Practical	BCS6B14	PROGRAMMING LABORATORY III:JAVA AND PHP PROG RAMMING
Practical	BCS6B15	PROGRAMMING LABORATORY IV : ANDROID AND LINUX SHELL PROGRAMMING
Project	BCS6B17	INDUSTRIAL VISIT & PROJECT WORK OR RESEARCH METHODOLOGY
Core	BCS6B16D	COMPUTER GRAPHICS



# **B.Com**

**B.Com CO-OPERATION****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07(1)	ADDITIONAL LANGUAGE
Core	BCM1B01	BUSINESS MANAGEMENT
Complementary	BCM1C01	MANAGERIAL ECONOMICS

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08(1)	ADDITIONAL LANGUAGE
Core	BCM2B02	FINANCIAL ACCOUNTING
Complementary	BCM2C02	MARKETING MANAGEMENT

**SEMESTER III**

Common	BCM3A11	BASIC NUMERICAL METHODS
Common	BCM3A12	PROFESSIONAL BUSINESS SKILLS
Core	BCM3B03	BUSINESS REGULATION
Core	BCM3B04	CORPORATE ACCOUNTING
Complementary	BCM3C03	HUMAN RESOURCES MANAGEMENT

**SEMESTER IV**

Common	BCM4A13	ENTREPRENEURSHIP DEVELOPMENT
Common	BCM4A14	BANKING AND INSURANCE
Core	BCM4B05	COST ACCOUNTING
Core	BCM4B06	CORPORATE REGULATIONS
Complementary	BCM4C04	QUANTITATIVE TECHNIQUES FOR BUSINESS

**SEMESTER V**

Core	BCM5B07	ACCOUNTING FOR MANAGEMENT
Core	BCM5B08	BUSINESS RESEARCH METHODS
Core	BCM5B09	INCOME TAX LAW AND ACCOUNTS
Core	BCM5B10	CO-OPERATIVE THEORY AND PRACTICE
Core	BCM5B11	LEGAL ENVIRONMENT FOR CO-OPERATIVES

Open                      D0                      OPEN COURSE

**SEMESTER VI**

Core	BCM6B12	INCOME TAX AND GST
Core	BCM6B13	AUDITING AND CORPORATE GOVERNANCE
Core	BCM6B14	INTERNATIONAL CO-OPERATIVE MOVEMENT
Core	BCM6B15	CO-OPERATIVE MANGAGEMENT AND ADMINISTRATION
Project	BCM6B16	PROJECT & VIVA-VOCE



**B.Com FINANCE****SEMESTER I**

Common	ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE
Common	ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
Common	A07(1)	ADDITIONAL LANGUAGE
Core	BCM1B01	BUSINESS MANAGEMENT
Complementary	BCM1C01	MANAGERIAL ECONOMICS

**SEMESTER II**

Common	ENG2A03	READINGS FROM THE FRINGES
Common	ENG2A04	READINGS ON KERALA
Common	A 08(1)	ADDITIONAL LANGUAGE
Core	BCM2B02	FINANCIAL ACCOUNTING
Complementary	BCM2C02	MARKETING MANAGEMENT

**SEMESTER III**

Common	BCM3A11	BASIC NUMERICAL METHODS
Common	BCM3A12	PROFESSIONAL BUSINESS SKILLS
Core	BCM3B03	BUSINESS REGULATION
Core	BCM3B04	CORPORATE ACCOUNTING
Complementary	BCM3C03	HUMAN RESOURCES MANAGEMENT

**SEMESTER IV**

Common	BCM4A13	ENTREPRENEURSHIP DEVELOPMENT
Common	BCM4A14	BANKING AND INSURANCE
Core	BCM4B05	COST ACCOUNTING
Core	BCM4B06	CORPORATE REGULATIONS
Complementary	BCM4C04	QUANTITATIVE TECHNIQUES FOR BUSINESS

**SEMESTER V**

Core	BCM5B07	ACCOUNTING FOR MANAGEMENT
Core	BCM5B08	BUSINESS RESEARCH METHODS
Core	BCM5B09	INCOME TAX LAW AND ACCOUNTS
Core	BCM5B10	FINANCIAL MARKETS AND SERVICES
Core	BCM5B11	FINANCIAL MANAGEMENT
Open	D0	OPEN COURSE

**SEMESTER VI**

Core	BCM6B12	INCOME TAX AND GST
Core	BCM6B13	AUDITING AND CORPORATE GOVERNANCE
Core	BCM6B14	FUNDAMENTALS OF INVESTMENTS
Core	BCM6B15	FINANCIAL DERIVATIVES
Project	BCM6B16	PROJECT & VIVA-VOCE

## OPEN COURSED OFFERED FOR UG PROGRAMMES

(V Semester)

Sl. No	Course Code	Name of the Course	Name of the Department
1	SGY5D01	LIFE SKILL DEVELOPMENT	Sociology
2	BCM5D01	E-COMMERCE	Commerce
3	PSY5D02	LIFE SKILL APPLICATIONS	Psychology
4	PEN5D03	PHYSICAL ACTIVITY, HEALTH AND WELLNESS	Physical Education
5	BCS5D01	INTRODUCTION TO COMPUTERS AND OFFICE AUTOMAT ION	Computer Science
6	ENG5D03	APPRECIATING LITERATURE	English
7	POL5D02	HUMAN RIGHTS IN INDIA	Political Science
8	JOU5D01	NEWSPAPER JOURNALISM	Journalism & Mass Communication

**COURSES & SYLLABUS OF THE PROGRAMMES**

**POST GRADUATE COURSES**

## M.Com

### SEMESTER I

Core	MCM1C02	CORPORATE GOVERNANCE & BUSINESS ETHICS
Core	MCM1C03	QUANTITATIVE TECHNIQUES FOR BUSINESS DECISIONS
Core	MCM1C04	MANAGEMENT THEORY & ORGANISATIONAL BEHAVIOUR
Core	MCM1C05	ADVANCED MANAGEMENT ACCOUNTING
Core	MCM1C01	BUSINESS ENVIRONMENT & POLICY

### SEMESTER II

Core	MCM2C06	ADVANCED CORPORATE ACCOUNTING
Core	MCM2C07	ADVANCED STRATEGIC MANAGEMENT
Core	MCM2C08	STRATEGIC COST ACCOUNTING
Core	MCM2C09	INTERNATIONAL BUSINESS
Core	MCM2C10	MANAGEMENT SCIENCE

### SEMESTER III

Audit Course	MCM1A04	AEC-NET COACHING
Audit Course	MCM2A04	PCC-SPREAD SHEET APPLICATION
Core	MCM3C11	FINANCIAL MANAGEMENT
Core	MCM3C12	INCOME TAX LAW, PRACTICE AND TAX PLANNING 1
Core	MCM3C13	RESEARCH METHODOLOGY
Core	MCM3EF01	INVESTMENT MANAGEMENT
Core	MCM3EF02	FINANCIAL MARKETS & INSTITUTIONS

### SEMESTER IV

Core	MCM4C14	FINANCIAL DERIVATIVES & RISK MANAGEMENT
Core	MCM4C15	INCOME TAX LAW, PRACTICE & TAX PLANNING II
Elective	MCM4EF03	INTERNATIONAL FINANCE
Elective	MCM4EF04	ADVANCED STRATEGIC FINANCIAL MANAGEMENT
Project	MCM4PV01	PROJECT WORK & COMPREHENSIVE VIVA VOCE

**M.A. JOURNALISM AND MASS COMMUNICATION****SEMESTER I**

Core	MCJ 1C 01	INTRODUCTION TO MASS COMMUNICATION
Core	MCJ 1C 02	REPORTING NEWS
Core	MCJ 1C 03	EDITING NEWS
Core	MCJ 1C 04	MEDIA HISTORY
Lab	MCJ IL 01	GRAPHIC DESIGN AND PRINT MEDIA PRODUCTION

**SEMESTER II**

Core	MCJ 2C 01	MEDIA CULTURE AND SOCIETY
Core	MCJ 2C 02	ADVERTISING AND MARKETING COMMUNICATION
Core	MCJ 2C 03	RADIO AND TELEVISION PRODUCTION
Core	MCJ 2C 04	DEVELOPMENT COMMUNICATION
Core	MCJ 2C 05	GLOBAL COMMUNICATION
Lab	MCJ 2L 0	PHOTOGRAPHY AND VIDEOGRAPHY

**SEMESTER III**

Core	MCJ 3C 01	COMMUNICATION RESEARCH
Core	MCJ 3C 02	PUBLIC RELATIONS AND CORPORATE COMMUNICATION
Core	MCJ 3C 03	ONLINE JOURNALISM
Core	MCJ 3C 04	MEDIA MANAGEMENT AND ENTREPRENEURSHIP
Elective	MCJ 3E 01	DOCUMENTARY FILM PRODUCTION
Audit	MCJ 1A 01	INDIAN POLITICS
Course		
Audit	MCJ 2A 1	AUDIO VISUAL EDITING
Course		

**SEMESTER IV**

Core	MCJ 4C 01	FILM STUDIES
Elective	MCJ 4E 01	DATA JOURNALISM
Elective	MCJ 4E 02	PHOTOJOURNALISM
Project	MCJ 4P 01	DISSERTATION AND VIVA

**MA POLITICAL SCIENCE****SEMESTER I**

Core	POL1C01	MODERN POLITICAL ANALYSIS AND POLITICAL SOCIOLOGY
Core	POL1C02	MODERN INDIAN SOCIAL AND POLITICAL THOUGHT
Core	POL1C03	INDIAN GOVERNMENT AND POLITICS
Core	POL1C04	THEORIES AND CONCEPTS OF PUBLIC ADMINISTRATION

**SEMESTER II**

Core	POL2C05	COMPARATIVE POLITICS
Core	POL2C06	POLITICAL THEORY: LIBERAL TRADITION
Core	POL2C07	ISSUES IN INDIAN POLITICS
Core	POL2C08	THEORIES AND CONCEPTS OF INTERNATIONAL POLITICS

**SEMESTER III**

Core	POL3C09	RESEARCH METHODOLOGY
Core	POL3C10	POLITICAL THEORY: MARXIAN TRADITION
Core	POL3C11	ISSUES IN INTERNATIONAL POLITICS
Elective	POL3E01	HUMAN RIGHTS IN INDIA
Elective	POL3E02	INDIAN ADMINISTRATION
Audit Course	POL1A01	ABILITY ENHANCEMENT COURSE (AEC) - BASICS OF COMPUTER
Audit Course	POL2A02	PROFESSIONAL COMPETENCY COURSE (PCC) - FIELD SURVEY AND DATA ANALYSIS

**SEMESTER IV**

Core	POL4C12	STATE AND SOCIETY IN KERALA
Core	POL4C13	INDIA'S FOREIGN POLICY
Elective	POL4E04	SOCIAL AND POLITICAL THOUGHT B.R. AMBEDKAR
Elective	POL4E06	ENVIRONMENT, DEVELOPMENT AND POLITICS
Project	POL4P01	PROJECT/DISSERTATION
	POL4V01	COMPREHENSIVE VIVA VOCE

## Fee Structure

Tuition fee per semester		
SL. No.	Name of Course	Fee Per Semester (Rs.)
<b>UG</b>		
1	B.Com Co-operation	9,000/-
2	B.Com Finance	9,000/-
3	BA Mass Communication	18,750/-
4	BA Political Science	9,000/-
5	BA English Language & Literature	9,000/-
6	BA sociology	9,000/-
7	BSc Computer Science	18,750/-
8	BSc Psychology	11,250/-
<b>PG</b>		
9	M.Com	18,750/
10	MA JMC	18,750/
11	MA Political Science	18,750/

\*സർക്കാർ/സർവ്വകലാശാല ഉത്തരവുകൾക്ക് വിധേയമായി ഫീസ് ഇനത്തിലും തുകയിലും മാറ്റം വരാവുന്നതാണ്



# COLLEGE RULES

## CONDUCT

The main objective is to inculcate the habit of scholarly reasoning, Promote ethical standards, moral values and excellence in educational standards besides maintaining social harmony in the campus. All students are expected to follow and strive to achieve these objectives and behave in a manner befitting an Arts and Science college student. Any student found to be acting directly or indirectly for the breach of the above said objectives would be punished accordingly.

## DISCIPLINE

The principal of the institution shall take any appropriate action as deemed fit in exigencies to protect and maintain general discipline, prestige and standards of the college and all such decisions are final and binding on the students. All the students of the college are expected to behave politely with the staff both teaching and non-teaching. The students should keep the college premises clean and tidy. Incidents of indiscipline by student(s) in any manner in and outside the campus will be enquired into by the college discipline committee. The principal will decide the action/ penalty to be levied on the guilty, which may include expulsion.

## **GENERAL RULES AND REGULATIONS**

1. All candidates who secure admission in the college is deemed to have agreed to all the rules and regulations, given here under and such other rules and regulations as to be added, or amended from time to time. The college gives utmost priority for discipline and every one, student or staff, is bound to follow the rules and regulations of the college and maintain strict discipline.
2. Students admitted in this college, will have to give an undertaking that he/she will not involve in any sort of ragging or in-disciplinary act. If involved, he/she is liable to be punished accordingly.
3. The degree students must necessarily wear the prescribed uniform. College uniform is compulsory on all days including examinations, special classes, college union related programmes, co-curricular activities, study tours etc.
4. All the students should speak in English in the class rooms as well as in the college campus. They should maintain punctuality and decorum of the college.
5. Students should not stand in corridors/ near bike stand for gossiping. Students should not sit on the parapet walls, railings, steps or stair-cases.

Loitering in the corridors or in the campus during college working hours is strictly prohibited.

6. Students should put up a minimum attendance of 75% in all subjects of the year/semester, as laid down by Calicut University. Students, falling short of 75 % of attendance shall not be allowed for the university examinations at the end of the semester. Those who have shortage of attendance shall not be promoted to the next semester of study.
7. A certificate of appreciation will be awarded to those students who secure 100% overall attendance in a semester course Students should attend all Seminars, Guest Lectures, and Training Classes organised by the college. Attendance will be given for all these activities.
8. Students should maintain strict discipline inside the class rooms as well as in the college campus. They should keep the class rooms/college campus neat and tidy.
9. Any suggestions or grievances of the students can be brought to the notice of the authorities through suggestions boxes, kept in the departments.
10. Students should be punctual to the classes. They will not be permitted into the class 5 minutes after the commencement of the class.
11. Triple riding on two wheelers is strictly prohibited in the road near the college campus.
12. Mobile phones, cinematic dance and fashion show shall not be allowed inside the college campus. Violating these rules will meet with disciplinary action. A fine of Rs. 500 will be levied for the use of mobile phones. Mobile phones with camera will be confiscated.

**On the Basis of the orders issued by various authorities including the Hon'ble High Court of Kerala (WP (c) 23377/09) the use of mobile phones in the college campus is strictly prohibited. A fine of Rs.500/- will be imposed on those who violate this rule. Mobile Phone with Camera shall be confiscated. A surprise inspection squad is formed to implement the rule.**

13. Smoking in the college campus is strictly prohibited.
14. Names, slogans, sticking of posters, pamphlets on number plates/vehicles are strictly prohibited.
15. Students shall always wear identity cards issued by the college with tag and show them as and when demanded by the principal, teachers and office staff /security staff.
16. No student shall leave the classroom without the permission of the teacher or until the class is over.
17. Students should keep their vehicles only at the places allotted for that purpose.

18. Students should not bring any unauthorized persons into the campus.
19. Any student involved in breaking or damaging any college property shall be punished severely.
20. Students are prohibited from resorting to strikes and demonstrations, as it shall automatically result in suspension from the college.
21. Students are prohibited organizing any meetings or entertainment programmes or collection of money for any purpose within the college or outside the college without the permission of the principal.
22. Criticizing or abusing the girl students in foul languages is strictly prohibited in the campus.
23. Organizing birthday or any other personal functions within the campus is strictly prohibited.
24. No student is permitted to roam in the campus during class/Lab hours.
25. No student should be present in the nearby hotels or cool bars during the class hours.
26. Students are expected to spend their free time in the Library/ Reading Room.
27. A student who disturbs a lesson or makes mischief in a class will be expelled from the class.
28. Students are expected to behave well with the, staff, other students and general public. Any misbehaviour coming to the notice of the college authorities will be severely dealt with.
29. The conduct of the students should be exemplary not only with- in the premises of the college but also outside. This will help in maintaining the image and status of the college.
30. All students admitted into this college, will be required to pay the prescribed tuition fee and other specified fees. Failure of the same will result in the cancellation of admission. No portion of fees will be refunded under any circumstances. His/her Original certificates including T.C etc. will be issued only after clearing all dues.
31. Under the disciplinary the principal shall have the power to inflict the following punishment fine loss of term certificate, suspension, compulsory issue of TC and expulsion
32. Conduct certificate will not be issued as matter of course It has to be earned by student's good conduct. Promotion to higher class, selection for university examination and issue of progress, attendance and conduct certificates are matters absolutely within the statutory and discretionary powers of the principal and no appeal shall lay against the principal's decision to any other authority.

33. The principal shall have the right to issue transfer certificate to students admitted to the college without an application from the students or the guardian at any time during the course of his/ her study in the college without assigning any specific reason.
34. No one will be allowed to listen to music from any device in the college campus. Photography/video/audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the principal.
35. No student shall use or keep in possession alcoholic drinks or drugs. Using / keeping of these items lead to immediate expulsion of the student from the college and hostels.
36. No function shall be arranged by the students in the college campus without prior permission from the principal.
37. Defacing on walls, pillars, bath rooms, and furniture or black are strictly prohibited.
38. The cost of any damage, if caused to college property will be charged to the accounts of the students responsible for the damage in addition to disciplinary action.
39. Students are advised to switch off fans and lights when they leave the class rooms.
40. Furniture in the class rooms should not be moved or dis- placed.
41. Staff member's/discipline committee shall have the powers to deny admission to students to class/office labs/library/meetings/cultural programs and other programs in the case of violation of the dress code of the college.
42. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the Prevention of Damage to Public Property Act 1984.
43. 43. Banners, flags, posters, etc. shall not be allowed inside the campus or at the gates or compound walls for purpose of any activity without the permission of the principal.
44. Those students who are prosecuted/ charge sheeted/ FIR filed/detained in police custody in criminal offences will be subject to disciplinary action including suspension /dismissal from the college.
45. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the principal.
46. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof,

shall be treated as infringing the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphans, SC/ ST and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.

47. Banners, posters, holdings, cut-outs, flex boards, flags or any other things of temporary or permanent nature shall not be erected, installed, or placed within 200 meters of the institution and college gate without the permission of the authorities.
48. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students/officials/ faculty members.
49. Outsiders including police and media shall not enter the campus without the permission of Principal.
50. The Security Personnel/designated college staff are authorized to inspect the records of the vehicles entering the college campus and register the details in the gate register.
51. Students have to take without fail all the necessary items such as hall ticket, admit card, pen, pencil, calculator, scale, rubber, etc., to the test/exam hall.
52. In the event of continued poor performance in internal tests and poor class attendance by any student, the principal has the authority to withhold permission for him/her to write the university examinations.
53. Fire crackers should not be used in the campus in any circumstances and effigy burning in the campus or college premises is strictly banned.
54. Cinematic dances fashion shows, DJ and other paid programmes by students and outsiders shall not be allowed inside the college campus
55. Political activities and the functioning of student organizations are strictly banned in the campus. Unofficial meetings, strikes, demonstrations, agitations and fund collection are strictly prohibited. Students who violate the above rules are liable to be dismissed from the college summarily.
56. 56. No students shall bring in to the college campus or hostels any banner, flag, board, notice, pamphlet or other such materials for purpose of any political activity of student organizations or other organizations.
57. Students who are charged criminal offence or those who are under suspension will not be allowed to enter the college campus without the permission of the principal.
58. Any student who is permanently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or malpractice in the connection with examinations, or who in the opinion of the principal, is likely to behave

as unwholesome to influence his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offences.

59. The college management and principal shall take appropriate measures to insulate the college campus from political activism and external intervention to safeguard the interests of students, academic community, parents and the general public. Students and staff should cooperate with all such measures including the mode of college union election.
60. In the matter of internal discipline, the decision of the principal shall be final. The college authorities reserve the rights to amend repeal or modify any of the above rules.
61. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
62. Students and staff members can make use of the grievance redressal mechanism available in the college.

### **CYBER CRIMES**

**Creating pages/profiles/defaming posts about the college or units thereof in the social media is a criminal offence. Defaming the college in the media including social media will be dealt with under the existing laws including the rules related to cybercrimes.**

### **RAGGING**

**Government has made it clear that ragging in any form should be sternly and effectively prevented. Whenever an offence is committed in the name of ragging whether within the campus of an educational institution, the principal will report the matter forthwith to the nearest Police station and not wait until a complaint in this regard is received from the person affected. Appropriate disciplinary action will also be taken against the culprits. Government makes it clear that it will be viewed seriously for any lapse in this regard and that the re-possibility of the officer in charge of the institution**

### **RULES AND REGULATIONS FOR LIBRARY**

1. Silence must be observed in the library.
2. Personal belongings are not allowed inside the library.



3. Every staff/student of the college is eligible for membership of the library.
4. The library can be utilized by the students and staff from 8.30 A.M. to 5.00 P.M. on working days.
5. All visitors should sign the entry register of the library before entering.
6. Books borrowing limit: Faculty- 5 Non-Teaching staff -2 Student-2.
7. Principal is empowered to increase additional issue of books to whomever he feels necessary.
8. Borrower's tickets are not transferable
9. Books are to be handled very carefully. If a book is lost by the student, he/she shall replace the book (same title, auth and edition) or shall pay triple cost of the book as fine.
10. Members before leaving the issue counter must satisfy themselves as to whether the books which they intend to borrow are in good condition and any damage should be immediately Reported to the Librarian or library staff, falling which the member to whom the book was issued will be held responsible.
- 11.11. Members are not permitted to underline, write in, folding / tearing of pages or defaced books in any way whatsoever.
12. The borrowed book should be returned on or before due date, If not, overdue charge of Rs.1. per day will be collected.
13. Misbehaviour in the library will lead to cancellation of membership and serious disciplinary action.
14. The members will be responsible for any loss or non-return of books issued against their borrower's ticket.
15. Users are requested to leave the books / documents on the reading table after reference.
16. Students are not allowed to exchange or sub lend the books taken from the library.
17. Reference books and Current periodicals shall not be lent out, and are meant for the consultation with in the library.
18. The librarian may recall a book at any time even before the due date.
19. Renewal for one time is permissible. Provided there is no reservation for the same book from others. For renewal the book has to be produced before the librarian
20. Absence from the college will be no excuse for delay for the return of the book.
21. The librarian should be informed of the loss of the books immediately.
22. Final year students should return the library books and other documents within the date notified by the librarian, at the end of academic year

23. All final year students should return their library token and library book based on library circular and obtain "NO DUE CERTIFICATE" from the library for getting Hall ticket.
24. Similarly, the staff members who intend to leave the college should settle all the dues and obtain "NO DUE CERTIFICATE" from the library.

### **ATTENDANCE AND LEAVE**

1. Students should submit application for leave to the tutor or HOD.
2. A student who is late or absent from the class for one hour will be considered as absent for half day.
3. The Attendance/Progress/Conduct Certificate (APC) required by the University for admission to university examination will not be granted unless.
4. The principal is satisfied that student's conduct and progress and the student has attended 75 % of working days in the current semester.
5. The students who are absent without leave for ten consecutive working days will be removed from the rolls.
6. If a student is unable to attend classes as he / she represents the college in extracurricular activities such as sports games, N.S.S. N.C.C., artistic or literary activities he/she may apply for attendance for such days. Such applications shall be duly recommended by the member of staff concerned and shall be submitted not later than the next day after such activities. Late application will not be entertained. The principal reserves all rights to grant or refuse such applications.

### **FEE RULES**

1. The first instalment including special fees will be collected on the date of admission.
2. Subsequent instalments will be collected from the date of commencement of semester till the 7<sup>th</sup> working day of that semester.
3. If a student fails to pay fees on the due date, he/she shall be liable to pay a fine along with the fees on or before the tenth day after the due date (Rs 5 per day for first 10 days and Rs 10 per day for next 10 days).
4. If the fees and the fines are not paid within the last working day previous to the due date of the succeeding instalment, the name of the students will be removed from the rolls of the college. If the



student is to be readmitted, he/she has to remit all arrears with fine along with readmission fee.

5. Absence from the college with or without leave shall not be an excuse for non- payment of fees.
6. The hall tickets for university examinations will be issued only after all the dues are cleared.

### **REFUND OF CAUTION DEPOSIT**

Students who have completed their respective programmes of study can apply for the refund of caution deposit in the prescribed form at the time of leaving the college. If the claim for refund is not made before the date of reopening of the college for the next academic year, the amount will be forfeited. The original receipt issued for remittance of caution deposit is to be produced along with the application form for refund of caution deposit.

### **ISSUE OF CERTIFICATES**

1. Application for certificates should be made at least one day in advance.
2. Conduct certificate will ordinarily be issued only along with the transfer certificate when the students complete the course.
3. No certificate will be issued from the college unless the principal is satisfied with the reason stated by the applicant for the issuance of such a certificate.
4. Application for issuing all certificates should be made in the prescribed form.

## **ADMINISTRATIVE & ACADEMIC SUPPORTING WINGS**

### **ANTI-RAGGING CELL**

As per the direction of the Hon. Supreme Court of India on Ragging and other orders of various authorities, ragging in any form inside and outside the college campus will be seriously dealt with. Ragging is a criminal offence. Any type of behaviour including gestures, talk or hurting the self-esteem of the person will come under the purview of ragging. Any such incident reported will lead to immediate expulsion of the student from the college. The case will be handed over to the police immediately. Culprits will be banned from undergoing education for three years in a recognised institution anywhere in India.

### **GRIEVANCE REDRESSAL CELL**

Grievance Redressal Cell is an appellate body to hear and decide on the matters related to academic, discipline and co-curricular activities of the student.

### **INTERNAL COMPLAINTS COMMITTEE**

An Internal Complaints Committee (ICC) is functioning in the college as per UGC (Prevention, Prohibition and redressal of sexual harassment of women employees and students in higher education institutions) Regulations 2015 to look into the complaints of women employees and girl students on issues related to sexual harassment.

### **PARENT TEACHER ASSOCIATION**

A Parent Teacher Association is actively functioning in the college for the welfare of the students and keeping good relationship between parents and teachers. The general body of parents and teachers meet every year to elect an executive committee with the principal as the President a parent as vice president and a member of the teaching staff as secretary. The committee supports various activities of the college, implements and executes welfare schemes for the students and is instrumental in keeping the general discipline of the campus.

### **INTERNAL EXAMINATION COMMITTEE**

The committee prepares the schedule of internal examination and audit course exams and conduct them meticulously, in with the academic plan of the college.

**PHYSICAL EDUCATION COUNCIL**

This council advice & monitor the programmes and activities of the physical education Department

**LIBRARY ADVISORY COUNCIL**

It offers advises and helps to prepare the plans related to the requirements to college library.

**MICOSA ALUMNI ASSOCIATION**

The college has a registered Alumni Association namely MIC College Old Students Association (MICOSA). It organizes various programmes for the welfare of Alumni & Existing students of the college.

**COLLEGE UNION & AFFILIATED ASSOCIATIONS**

All students of the college shall be members of the union. There will also be department wise associations affiliated to college union. The objectives of the college union shall be:

- i. To train the students in the duties and rights of citizenship.
- ii. To promote opportunities for the development of character, leadership efficiency, knowledge and spirit of service among the students.
- iii. To organize debates, seminars and such other activities. iv) To provide opportunities for students to organize sports, arts and other cultural activities.

**COLLEGE MAGAZINE**

To encourage the literary and artistic talents of the students, the College union brings out a magazine every year. The principal being the Editor-in-Chief of the magazine, is the final authority in all matters concerning the college magazine. He has the power to order or withhold publication, to include or reject matters without assigning any reason, if such steps are considered necessary.

## CO-CURRICULAR ACTIVITIES

### NATIONAL SERVICE SCHEME

The National Service Scheme aimed at imparting the spirit of service to fellowmen, function in the campus. The units under- take various community development-oriented projects such as health and hygiene awareness campaigns, medical campus, adult education and literacy program, environment awareness etc.

### STUDENTS INITIATIVE IN PALLIATIVE (SIP)

To create awareness of pain and palliative care among students several programs are organized under this wing. Training in home care is given to SIP volunteers with the support of NGOs

### NATURE CLUB

Nature club aims at creating environmental awareness among students and the public. Activities include environmental education programmes like classes, slide shows, educational trips, planting and protecting trees, conducting nature study camps in association with State Wildlife Department etc. conducting surveys and funded projects under NEAC programmes of Ministry of Environment Govt. of India and Govt. of Kerala.

### HEALTH CLUB

It is functioning under the physical education department. It provides: coaching and training and by participating in various tournaments, meets and competitions aim at the organic fitness development of neuro-muscular coordination and the development of character and personality of the students.

### DISASTER RESPONSE GROUP(DRG)

As a response to the massive flood which hit Kerala in 2019, the college formed a Disaster Response Group (DRG) of students. Twenty students selected through written test & physical test are given rigorous training in extending services at the time of accidents, Natural Calamities, Epidemics etc.

## **STUDENTS WELFARE SUPPORT SERVICES**

### **MANAGEMENT TALENT SCHOLARSHIP**

This fee waiver scholarship is instituted by the college management to students with outstanding records in academics, arts & sports.

### **FINANCIALLY BACKWARD STUDENT AID FUND**

The poor and needy students are extended financial assistance from the funds raised by the college for the purpose. The beneficiaries are identified and recommended by the respective tutors.

### **WOMEN'S DEVELOPMENT CELL**

Women's Development Cell focuses on motivating the girl students to strive for gender equality in diverse fields with a motto of grooming them to lead a dignified life in society. The forum is active- involved in organising various welfare programmes for the girl students who form the major part of the student community.

### **CENTRE FOR COMPETITIVE EXAMS**

Long term coaching for civil services examination is offered under the centre. Students are selected through entrance test or interview

### **CAREER GUIDANCE AND PLACEMENT CELL**

The centre offers career and course guidance service to the learners in the campus and conducts coaching classes for candidates appearing for various competitive examinations.

### **SCHOLARSHIP CELL**

A number of scholarships are awarded every year to minorities students and students belonging to the backward classes by the Govt. An effective scholarship cell is functioning in our college for the timely processing of various scholarships

### **EXAM CLINIC**

It is functioning regularly to clear the doubt of students about university exam.

**PASSPORT CELL**

This cell is meant for assisting students for online application for getting passport.

**PSC REGISTRATION CELL**

It renders help to students for one-time registration for Kerala PSC exams

**ENTREPRENEURSHIP DEVELOPMENT CLUB**

The ED club of the college is functioning with the support of the department of industries, Govt. of Kerala. It conducts various awareness programmes and practical training session for students on various aspects of entrepreneurship

**TUTORIAL ADVISORY SYSTEM**

All students are placed under a class advisor/tutor to monitor the academic progress. Extra support and Guidance is given to needy students to keep abreast with other students. Regular re- medial sessions are engaged by teachers after regular classes as a part of the scheme.

**CANTEEN & STUDENTS STORE**

A Canteen and store is functioning in the college for providing refreshmen's and stationary items to students and staff at reason- able price

**NET/SET COACHING CENTRE**

Centre conducts regular coaching Classes in focused manner for the students appearing for NET/SET.

**ADDITIONAL SKILL ACQUISITION PROGRAMME**

ASAP is an initiative of Higher education and General Education Department, Govt. of Kerala with an aim to equip students with employable skills along with their regular studies. The ASAP cell of college conduct regular training programs for students in personality development & soft skills.

**HUMAN RIGHTS CELL**

It is aimed at conducting programmes for the creation of aware- ness on human rights

**RED RIBBON CLUB**

RRC is functioning is the college to create awareness about AIDS related Issues.

**VIMUKTI CLUB**

It organizes programmes on abuse and conduct campaign against the use of drugs and narcotics.

**STUDENTS COUNSELING CELL**

This cell is functioning with the support of Psychology Department of the college. Service of qualified counsellor is made available to needy students.

**COMMITTEE FOR THE WELFARE OF DISABLED STUDENTS**

This committee is functioning look after various issues faced by disabled students

**TOURISM CLUB**

Programmes on Tourism awareness promotion of responsible tourism Ecotourism etc are organized under this club, it is supported by Department of Tourism, Govt. of Kerala.

**FILM CLUB**

It is functioning under the Department of Mass Communication and Journalism. It organizes film festivals, film appreciation sessions and facilitate the production of short videos by students

**ADD ON/ CERTIFICATE COURSES**

The college offer various add on/ Certificate course to students along with regular degree programme. These are ability enhancement skill courses offered to students according to their aptitude and choice.

**INTELLECTUAL PROPERTY RIGHTS CELL**

The IPR Cell of the College is set up to organize awareness pro- gram on intellectual property rights and promote the culture of in- novation among the students.

**ETHICS COMMITTEE**

An Ethics committee has been constituted at the college level as per Govt. Order (RT) No.346/05/H.Edn. dated- 01-03-2005 to monitor the implementation of the decision of banning mobile phones, cinematic dance and fashion show on the campus with the co-operation of PTA, Staff Members, Student's Union, Members of Managing Committee, NSS and local authorities.

**ELECTORAL LITERACY CELL (ELC)**

This has been setup to promote awareness on adult franchise and familiarise the students with democratic process of general elections and related procedures. Special initiatives are taken under it to enrol all those who are above 18 years is in the voter's list.

**MAQDOOMIA CENTRE FOR CULTURAL STUDIES**

This Centre is established for the promotion of interdisciplinary studies and research in various branches of knowledge.



**കേരള സംസ്ഥാന വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ നാഗിംഗ് നിരോധിച്ചുകൊള്ള 1998 ലെ കേരള നാഗിംഗ് നിരോധന ആക്റ്റിൻറെ പ്രസക്തഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടെയും രക്ഷകർത്താക്കളുടെയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.**

2 (ബി) നാഗിംഗ് എന്നാൽ ഏതെങ്കിലും ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാധ്യതയുള്ളതോ ആയ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാകുന്നതും അതിൽ അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ അല്ലെങ്കിൽ ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവഹിക്കുന്നതിനോ ആവ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.

നാഗിംഗ് നിവരധനം ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തും പുറത്തും നാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.

- നാഗിംഗിനുള്ള ശിക്ഷ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ കത്തോ പുറത്തോ നാഗിംഗ് നടത്തുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിൽപരിൽ, രണ്ടുവർഷം വരെ ആകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയൊകാവുന്ന പിഴ ശിക്ഷയും കൂടി വിധേയനാകേണ്ടതാണ്.
- (5) വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നു വർഷത്തേക്ക് ധാരാളമായ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു. വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യൽ: (1) മുൻപറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് നാഗിംഗിനെ കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥി യോ, അതു സംഗതിപോലെ മാതാപിതാക്കളോ രക്ഷകർത്താക്കളോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം മൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ മേധാവി, പരാതി ലഭിച്ച ഏഴു ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും പ്രഥമ ദൃഷ്ടി സത്യമുണ്ടെന്ന് കാൽ, കറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ പ്രസ്തുത വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് അധികാരിയുടെ ഹോലിംഗ് സ്പെഷ്യൽ റിപ്പോർട്ടിന് കീഴിൽ മേൽ നടപടികൾ അയച്ചു കൊടുക്കേണ്ടതാണ്.
- (1)-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ടി പരാതിയിൽ കഴമ്പില്ലെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതികാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാണ്.
- കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്. വിദ്യാഭ്യാസ സ്ഥാപനത്തിൻറെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ നാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി നാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ വേണ്ടി



**സുപ്രീംകോടതി നിയോഗിച്ച ഡോ:ആർ.കെ. രാഘവൻ കമ്മിറ്റി ശുപാർശകൾ.**

കലാലയങ്ങളിൽ നാഗിംഗ് പ്രതിരോധവുമായി ബന്ധപ്പെട്ട് പഠനങ്ങൾ നടത്തി നിർദ്ദേശങ്ങൾ രൂപീകരിക്കുവാൻ നിയോഗിച്ച മുൻ സി.ബി.ഐ ഡയറക്ടറായ ഡോ: ആർ. കെ രാഘവൻ കമ്മിറ്റിയുടെ നിർദ്ദേശങ്ങൾ താഴെ പറയുന്നവയാണ്

- വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ നാഗിംഗ് തടയുന്നതിനുള്ള പ്രാഥമിക കടമ അതത് സ്ഥാപനങ്ങളിൽ നിക്ഷിപ്തമാണ്.
- നാഗിംഗ് നടത്തുന്നവരെ സ്ഥാപനങ്ങൾ തിരിച്ചറിഞ്ഞ് നടപടികൾ കൈക്കൊള്ളേണ്ടതാണ്. നാഗിംഗ് വിരുദ്ധ കമ്മിറ്റികളും സ്കാഡുകളും വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ രൂപീകരണം.
- കേന്ദ്ര-സംസ്ഥാന സർക്കാരുകൾ നാഗിംഗ് വിരുദ്ധ നടപടികൾക്ക് പ്രോത്സാഹനവും നേതൃത്വവും നൽകണം.

**കോടതി വിധിക്കാവുന്ന ശിക്ഷകൾ**

- രണ്ടുവർഷം വരെ ജയിൽവാസം.
- 10000/ 2 വർഷം വരെ പിഴ.
- വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലേക്ക് അഞ്ച് വർഷം വരെ പ്രവേശനം നിഷേധിക്കൽ.

**ANTI RAGGING HELPLINE**  
 Mobile Number: 1800-180-5522 (24 x 7 Toll Free)  
 UGC Monitoring Agency (Aman Satya Kachroo Trust)  
 email IDs: helpline@antiragging.in  
 Website: www.ugc.ac.in, www.antiragging.in  
 For understanding ill effects of ragging, see the documentary films available on the link [ugc.ac.in/page/Videos- Regarding-Ragging. aspx](http://ugc.ac.in/page/Videos-Regarding-Ragging.aspx)

**ANNEXURE XII****UNDERTAKING FROM THE STUDENT AS PER THE PROVISIONS OF ANTI RAGGING VERDICT BY THE HON'BLE SUPREME COURT OF INDIA**

I, Mr./Ms. ...., selected to Undergraduate/ Postgraduate courses in .....at MIC Arts and Science College do hereby undertake on this day .....month.....year....., the following with respect to above subject.

1. That I understand the directives of the Hon'ble Supreme Court of India on anti-ragging.
2. That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
3. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
4. That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, State / Union Government and the Institute authorities for the purpose from time to time.

**Signature of Student**

I hereby fully endorse the undertaking made by my child / ward

**Signature of Mother / Father and or Guardian**

**Witness:**

**LEAVE APPLICATION  
(STUDENTS) SPECIMEN**

**Name :**

**Class No :**

**Department :**

**Date On Which is Required :**

**Reason For Leave :**

**Signature of the Applicant :**

**Signature of Guardian :**

**Recommendation & signature of HOD :**

**Date of Application :**

**Principals Order :**

## ACADEMIC CUM EXAMINATION CALENDAR 2023-24

CALENDAR - JUNE 2023

Date	Days	Particulars
1	Thursday	College reopens
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	World Environment Day
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	World Blood Donor Day
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	National Reading Day
20	Tuesday	
21	Wednesday	World Yoga DaY
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	

**Total number of working days: 22**

**CALENDAR - JULY 2023**

Date	Days	Particulars
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Second Saturday
9	Sunday	
10	Monday	
11	Tuesday	World Population Day
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	Karkidaka Vavu
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	

**Total number of working days: 19**

**CALENDAR - AUGUST 2023**

Date	Days	Particulars
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	Independence Day
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	Muharam
23	Wednesday	
24	Thursday	
25	Friday	Onam Holidays begin
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	National Sports Day/ Thiruvonam
30	Wednesday	
31	Thursday	

Total number of working days: 17

## CALENDAR - SEPTEMBER 2023

Date	Days	Particulars
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	College reopens after Onam Holidays
5	Tuesday	Teachers Day
6	Wednesday	Sri Krishna Jayanti
7	Thursday	
8	Friday	
9	Saturday	Second Saturday
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	World Ozone Day
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	Sree Narayana Guru Samadhi
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	NSS Day
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

Total number of working days: 19

CALENDAR - OCTOBER 2023



Date	Days	Particulars
1	Sunday	
2	Monday	Gandhi Jayanti
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	World Mental Health Day
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Second Saturday
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	Maha Navami
24	Tuesday	Vijayadasami
25	Wednesday	
26	Thursday	
27	Friday	Nabidinam
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

**Total number of working days: 18**

**CALENDAR -NOVEMBER 2023**

Date	Days	Particulars
1	Wednesday	Kerala Piravi
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	Diwali
13	Monday	
14	Tuesday	Children's Day
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

**Total number of working days: 22**

**CALENDAR -DECEMBER 2023**

Date	Days	Particulars
1	Friday	World Aids Day
2	Saturday	
3	Sunday	International Day of Disabled Persons
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Second Saturday
10	Sunday	Human Rights Day
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	Christmas
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

**Total number of working days: 16**

**CALENDAR - JANUARY 2024**

Date	Days	Particulars
1	Monday	College reopens after Christmas Holidays
2	Tuesday	Mannam Jayanthi
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	National Youth Day
13	Saturday	Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	National Girl Child Day
25	Thursday	
26	Friday	Republic Day
27	Saturday	
28	Sunday	
29	Monday	Foundress Day
30	Tuesday	Martyr's Day
31	Wednesday	

**Total number of working days: 21**

## CALENDAR - FEBRUARY 2024

Date	Days	Particulars
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	World Cancer Day
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	Shivaratri
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	

**Total number of working days: 21**

## CALENDAR - MARCH 2024

Date	Days	Particulars
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	International Women's Day
9	Saturday	Second Saturday
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	World Water Day
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	Good Friday
30	Saturday	
31	Sunday	

Total number of working days: 19

## CALENDAR - APRIL 2024

Date	Days	Particulars
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	Id ul Fitr
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Second Saturday
14	Sunday	Ambedkar Jayanti/ Vishu
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	

## CALENDAR - MAY 2024

Date	Days	Particulars
1	Wednesday	Labour Day
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	



**ACADEMIC CUM EXAMINATION CALENDAR 2023-24**

Name of Examination	Issuance of Admission Notification	Commencement of Online Registration	Date of Entrance Exam, if applicable	Date of Admission	Commencement of Semester	Date of Exam Registration	Last Date for Submission of APC	End of Semester	Date of Commencement of Examinations	Date of Conclusion of Exam	Last Date for Uploading Internal Marks	Date of Publication of Result
1	2	3	4	5	6	7	8	9	10	11	12	13
<b>UG Programmes without Entrance Examination (Semester- CBCSS &amp; CUCBCSS)</b>												
<b>BA/BSc/BCom/BBA/BCA/BA Afsal UI Ulama/BSW/BTA/BTMI/BTHMI/BVC/BHA/BTP/BVoc/BMMC/BCom (Honours)</b>												
I Semester	Not scheduled	Not scheduled	NA		01.08.23	12.09.23	22.11.23	22.12.23	30.11.23	22.12.23	13.12.23	31.01.24
II Semester					03.01.24	13.02.24	14.06.24	16.07.24	24.06.24	16.07.24	05.07.24	23.08.24
III Semester					03.08.23	12.09.23	23.11.23	03.01.24	01.12.23	03.01.24	14.12.23	09.02.24
IV Semester					04.01.24	13.02.24	18.06.24	18.07.24	25.06.24	18.07.24	09.07.24	24.08.24
V Semester					01.06.23	11.07.23	03.10.23	26.10.23	12.10.23	26.10.23	26.10.23	01.12.23
VI Semester					27.10.23	12.12.23	26.02.24	13.03.24	05.03.24	13.03.24	18.03.24	22.04.24

PG Programmes Without Entrance Examination (Semester - CBCSS Pattern)												
(M.A/ M.Sc/ M.Com/ MTTM/ MTHM/ MHM/ MVoc/PG Diploma Courses (only 2 Semesters))												
I Semester	Not scheduled	Not scheduled	01.08.23	12.09.23	05.12.23	22.12.23	13.12.23	22.12.23	26.12.23	31.01.24		
II Semester			03.01.24	13.02.24	05.07.24	16.07.24	22.07.24	31.07.24	26.07.24	09.09.24		
III Semester			04.08.23	12.09.23	22.12.23	04.01.24	04.01.24	22.01.24	15.01.24	28.02.24		
IV Semester			05.01.24	13.02.24	28.06.24	19.07.24	05.07.24	19.07.24	19.07.24	27.08.24		
PG Programmes With Entrance Examination - In Affiliated colleges & University centres (Semester - CBCSS Pattern)												
MSc Health & Yoga Therapy/MSW/MA Journalism & Mass Communication/ MSc Forensic Science												
I Semester	21.03.23	21.03.23	May 18,19	01.08.23	12.09.23	05.12.23	22.12.23	13.12.23	22.12.23	26.12.23	31.01.24	
II Semester				03.01.24	13.02.24	05.07.24	16.07.24	22.07.24	31.07.24	26.07.24	09.09.24	
III Semester				04.08.23	12.09.23	22.12.23	04.01.24	04.01.24	22.01.24	15.01.24	28.02.24	
IV Semester				05.01.24	13.02.24	28.06.24	19.07.24	05.07.24	19.07.24	19.07.24	27.08.24	

 **Phone Directory**
 **University of Calicut**

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Vice Chancellor	vcoffice@uoc.ac.in	0494 240 7102
Registrar	reg@uoc.ac.in	0494 240 7104
Pro Vice Chancellor	pvc@uoc.ac.in	0494 240 7103
Controller of Examination	ce@uoc.ac.in	0494 240 7200
Public Relations	pro@uoc.ac.in	
Directorate of Admissions	doa@uoc.ac.in	0484 240 7016
C.H.Mohammed Koya Library	ul@uoc.ac.in	0494 240 7287

 **Important Numbers**

National Emergency Number		112
Police		100
Fire		101
Ambulance		108
Women Helpline		1091
Disaster Management (N.D.M.A)		10781077
Child Line		1098
Manjeri Police Station	Mobile: 9497987165	Landline: 483-2766852
Directorate Of Women and Child Development	directorate.wcd@kerala.gov.in	0471-2346508,2346534
Nirbhaya Cell	nirbhayacell@gmail.com	0471-2331059

# Notes



# Notes

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## MIC ARTS AND SCIENCE COLLEGE

(Affiliated to University of Calicut & Recognized by Govt. of Kerala)

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