



# MIC ARTS AND SCIENCE COLLEGE

ATHANIKKAL, VALLUVAMBRAM P.O,  
MALAPPURAM, KERALA-673642

☎ 8304831094, 89214 36525

✉ www.miccollege.in [www.micascollege.in](http://www.micascollege.in)

Affiliated to University of Calicut,

Recognized by Govt. of Kerala

Recognized by UGC under Section 2(f)

An ISO 9001:2015 ISO Certified Institution

## Reservation Policy

MIC Arts & Science College was established in 2007 with the mission to nurture a Centre of Excellence for higher education, particularly in a backward area, to empower students from marginalized sections of society. The college, recognized by the Government of Kerala and affiliated to University of Calicut since 2012, offers nine undergraduate and three postgraduate programs. It is also ISO 9001:2015 certified for quality management.

### Admission Procedure:

The college follows a **Centralized Admission Process (CAP)** for both **UG** and **PG** programs as prescribed by the **University of Calicut**.

#### 1. Online Registration:

Candidates must register online under the **Centralized Admission Process (CAP)** at [University of Calicut Admission Portal](#). Online registration is compulsory for both **UG** and **PG** admissions.

For **Management Quota Admissions**, candidates should apply online with their **CAP ID** through the **college's application form**.

#### 2. Application Process:

- The application form can be accessed from the **college website**. Separate forms are required for **UG** and **PG** programs.
- Attested copies of mark lists from qualifying examinations must be submitted with the application.
- Candidates must provide a **CAP printout** and **allotment memo** at the time of admission.
- Admission is confirmed only after an **interview**, and the **parent/guardian** must be present.

#### 3. Documents Required for Admission:

- Application Form
- Admit Card (for Merit Seat)
- CAP Registration Form (College Copy)
- Mandatory Fee Challan
- Qualifying Certificates: **SSLC, +2, Higher Secondary, Degree** (Original + 3 copies)
- Transfer Certificate (TC) from the institution last attended (Original + 3 copies)
- Conduct Certificate from the Head of the Institution last attended
- Genuine Certificate (if applicable, e.g., NIOS)
- Equivalency Certificate (For candidates from other states/NIOS)
- Migration Certificate (For CBSE or other than Kerala HSE)
- Recent Passport-size Photographs (3 copies)
- Community/Income Certificate (for Merit Reservation Seat)
- Certificates for **NSS, NCC, Arts, Sports, dependents of Ex-Servicemen, Freedom Fighters**, etc.
- Certificates proving **physical disabilities** (if applicable).

---

**Reservation Policy for PG Programs:**

For detailed information on **PG Reservation Policy**, candidates can refer to the following documents from the University of Calicut:

- PG CAP 2023 Prospectus
- PG Eligibility Indexing 2023
- [PG Admission Page](#)

---

**Reservation Policy for UG Programs:**

For detailed information on **UG Reservation Policy**, candidates can refer to the following documents from the University of Calicut:

- [UG CAP 2023 Prospectus](#)
- [UG Admission Page](#)

---

**Note:** The **reservation policy** for both **UG and PG programs** is governed by the rules and guidelines established by the **University of Calicut** and the **Government of Kerala**, and it includes provisions for reservations based on various categories such as community, income, physical disability, and more.

